

CABINET MEMBER FOR REGENERATION AND DEVELOPMENT SERVICES

Venue: Training Room, 3rd Floor, **Date:** Monday, 17 March 2008
Bailey House, Rawmarsh
Road, Rotherham. S60
1TD

Time: 10.30 a.m.

A G E N D A

1. To determine if the following matters are to be considered under the categories suggested, in accordance with the Local Government Act 1972 (as amended March 2006).
2. To determine any item which the Chairman is of the opinion should be considered later in the agenda as a matter of urgency.
3. Minutes of the meeting of the Local Development Framework Members' Steering Group held on 22nd February, 2008 (Pages 1 - 4)
4. Petitions (Pages 5 - 18)
 - to receive the petitions as listed in the report and refer to the appropriate Director of Service for investigation and report to a future meeting.
5. Culture and Leisure Service Fees and Charges 2008/2008 (Pages 19 - 32)
Marie Hayes, Commercial and Promotions Manager, to report.
 - to consider proposed fees and charges.
6. Olympic Build Up to 2012 (Pages 33 - 36)
Phil Rogers, Director of Culture and Leisure Services, to report.
 - to outline plans to engage people of Rotherham in the celebration of 2012 Olympics.
7. Waverley Link Road (Pages 37 - 40)
Ken Wheat, Transport Unit Manager, to report.
 - to approve the review of the Major Schemes Business Case.
8. Front Street/Well Lane, Treeton (Pages 41 - 43)
Ken Wheat, Transportation Unit Manager, to report.
 - to consider proposed junction alteration.
9. A631 East Bawtry Road - Proposed gap closures and traffic signal controlled pedestrian crossing. (report attached) (Pages 44 - 49)
Ken Wheat, Transportation Unit Manager, to report.
 - to consider objections received to the Traffic Regulation Order.

10. Local Transport Plan Capital Programme 2008/2009. (report attached) (Pages 50 - 57)
Dave James, LTP Manager, to report.
 - to consider a proposed programme of works.
11. A630 Centenary Way/Main Street Junction Improvement. (report attached) (Pages 58 - 60)
Ken Wheat, Transportation Unit Manager, to report.
 - to consider proposed highway improvement.
12. A630 Centenary Way, Canklow - Temporary Safety Measures. (report attached) (Pages 61 - 64)
Ken Wheat, Transportation Unit Manager, to report.
 - to report results of an investigation into temporary road safety measures.
13. Rotherham Economic Regeneration Fund. (report attached) (Pages 65 - 69)
Greg Lindley, Partnership Implementation Officer/Chris Majer, Programmes Officer, to report.
 - to request funding for flood alleviation scheme Phase 1.
14. Town Centre Spaces Policy Review - General Policy (report attached) (Pages 70 - 76)
Bernadette Rushton, Assistant Town Centre Manager, to report.
 - to note report and agree recommendations.
15. Town Centre Spaces Policy Review - Promotion of Charitable Collections (report attached) (Pages 77 - 81)
Bernadette Rushton, Assistant Town Centre Manager, to report.
 - to note report and agree recommendations.
16. Town Centre Spaces Policy Review - Mobile Catering Units (report attached) (Pages 82 - 88)
Bernadette Rushton, Assistant Town Centre Manager, to report.
 - to note contents of report and agree recommendations.
17. Town Centre Spaces Policy Review - Fairground Rides, Events, Busking and Musical Entertainment (report attached) (Pages 89 - 94)
Bernadette Rushton, Assistant Town Centre Manager, to report.
 - to note contents of the report and agree recommendations.
18. Town Centre Spaces Rent increase (report attached) (Pages 95 - 101)
Bernadette Rushton, Assistant Town Centre Manager, to report.
 - to note contents of the report and agree the recommendations.
19. Conferences/Seminars etc.
 - to consider attendance at the Safety and Health Expo – 13th to 15th May, 2008 – NEC Birmingham.

**ROTHERHAM LOCAL DEVELOPMENT FRAMEWORK STEERING GROUP
Friday, 22nd February, 2008**

Present:- Councillor Smith (in the Chair); Councillors Doyle, Pickering, Sangster, Pickering, Walker and Whelbourn.

together with:-

Ken Macdonald	Solicitor, Legal Services
Andy Duncan	Strategic Policy Team Leader
Gordon Smith	Quality & Design Co-ordinator, Neighbourhood Investment Team

56. APOLOGIES

Apologies were received from:-

Councillor R. S. Russell	Cabinet Member for Streetpride
Phil Turnidge	Local Development Framework Manager
Joanne Wehrle	Principal Officer International and Regional Affairs
Andy Robinson	Police Architectural Liaison Officer

57. MINUTES OF THE PREVIOUS MEETING HELD ON 25TH JANUARY, 2008

Consideration was given to the minutes of the previous meeting held on 25th January, 2008.

Resolved:- That the minutes be approved as a correct record.

58. MATTERS ARISING

There were no matters arising from the previous minutes (not covered by the agenda items)

59. MINUTES OF A MEETING OF THE HOUSING MARKET RENEWAL PATHFINDER HELD ON 21ST JANUARY, 2008

Consideration was given to the minutes of a meeting of the Housing Market Renewal Pathfinder held on 21st January, 2008.

The following Item was discussed:-

Minute No. 26 – Neighbourhoods Investment Team Restructure

It was pointed out that the Regeneration and Asset Board had delegated

powers in respect of land and property disposals.

Members expressed the view that the outlined re-structure was confusing and that some of the core functions needed further explanation.

Resolved:- (1) That Councillor Smith raise these concerns at the next meeting of the Pathfinder.

(2) That a report be submitted to the meeting of this Steering Group with further information explaining the changes and the core functions in more detail.

60. THE PLANNING BILL AND COMMUNITY INFRASTRUCTURE LEVY

Consideration was given to a report, presented by the Strategic Policy Team Leader, which informed the Steering Group of the Government's introduction of a Planning Bill in November, 2007.

It was explained that the key points of the Bill included:-

- establishing an independent infrastructure planning commission to oversee major national projects
- establishing a single consent regime for nationally significant infrastructure and a streamlined process for considering applications
- introducing new statutory requirements on content and consultation on national infrastructure policy statements
- introducing a statutory requirement for developers of infrastructure to consult affected people and communities before submitting applications
- introducing changes to process for local development plan documents and establish arrangements for local authorities to decide appeals on minor planning applications
- the new plan-based tariff call a Community Infrastructure Levy (CIL) place the previous proposal for a Planning Gain Supplement
- continued Section 106 Agreements for authorities not wishing to introduce the CIL
- minor changes to the Local Development Scheme Regulations and to Development Control procedures
- provision for further delegation to officers for minor applications
- provision in some instances for the local authority to consider appeals rather than the planning inspectorate

Members present discussed:

- Training for Members of the Planning Board particularly for any new Members after the May elections (noting that training sessions were already planned for March and early April on Applications/Section 106 currently in place)
- Use of Section 106 Agreements
- Legal aspects

The following implications for the LDF process were outlined:-

- Preliminary preparation of an Interim Planning Statement for Section 106 Obligations will need to bear in mind the new proposals. A LDF Supplementary Planning Document setting out the scope of Section 106 obligations and their complementary relationship with a future Rotherham CIL may be required.
- Assuming the introduction of infrastructure delivery planning in the replacement PPS12 (GOYH has indicated this could be published as early as April), consultation will be needed with infrastructure providers to identify infrastructure requirements, costs and delivery responsibilities as part of the evidence base to support the Submission Core Strategy.
- Drawing up infrastructure lists and monitoring land values for a Rotherham CIL together with its subsequent operation will have significant implications for additional staff capacity, expertise and resources.

It was agreed- (1) That the report be received.

(2) That further training for Planning Board Members be arranged at an appropriate time.

(3) That the report be referred to the Planning Board for information.

61. COMMISSIONING CONSULTANTS FOR LDF WORK. (REPORT ATTACHED)

This item was withdrawn.

62. SITE ALLOCATIONS DPD - PROGRESS UPDATE.

Reference was made to a briefing note, a copy of which was distributed at the meeting, which related to an on-going invitation to the public and interested parties to submit sites for consideration as potential allocations.

It was reported that Rotherham's survey of the main urban area was

continuing and the central database was being developed.

It was intended to report on the overall plan at the next meeting, with Issues and Options Document being prepared for consultation in the summer to inform submission of the Core Strategy in the autumn.

Reference was made to the good consultation events which had been held recently in respect of the Waste Strategy.

63. ANY OTHER BUSINESS.

The following issue was raised:-

Draft Response to Consultation Draft Planning Policy Statement 4: Sustainable Economic Development (PPS4)

Consideration was given to a report, a copy of which was provided at the meeting, which set out the Service's proposed responses to the consultation draft PPS4.

It was explained that this was a statement on economic development.

From the Service Area point of view it was reported that the Statement was overall helpful and provided a good starting point. However, some parts were vague and could be clearer and provide more guidance.

Members referred to:-

- the Directorate's performance indicator on "Plan Making"
- the need to use more straight forward "Plain English" (ref: question 5)
- contradictions e.g. a thriving housing market did not mean a thriving economic area (dormitory settlements/travel to work)
- not good practice to submit a "no comment" response (ref: question 10)

It was agreed:- (1) That the overall response be endorsed.

(2) That contact be made with the Access Officer for an appropriate comment to add to the response to Question 10.

64. DATE, TIME AND VENUE OF NEXT MEETING.

It was agreed: That the next meeting of the Local Development Framework Members' Steering Group be held on FRIDAY, 28TH MARCH, 2008 at 2.00 p.m. at the Town Hall, Moorgate Street, Rotherham.

ROTHERHAM BOROUGH COUNCIL – REPORT TO CABINET MEMBER

1. MEETING:- CABINET MEMBER FOR REGENERATION AND DEVELOPMENT SERVICES – DELEGATED POWERS

2. MEETING DATE:- 17th March, 2008

3. PETITIONS

I wish to report the receipt of the following petitions, which were presented to Council on 5th March, 2008, and referred to the Cabinet Member for Regeneration and Development Services:-

- (i) A number of concerns re: inappropriate plans for building of flats at 48 Station Road, Laughton Common – containing 92 signatures (pages
- (ii) Redevelopment of Masbrough Park – containing 87 signatures (pages
- (iii) Proposed development of School Street/Wood Street, Thrybergh – containing 30 signatures (pages

Copies of the covering letters and first page of each petition are attached.

Copies of the full petitions will be available at the meeting.

4. RECOMMENDATION

That the Cabinet Member receives the petitions and refers each to the appropriate Director of Service for investigation and a report back to a future meeting.

Chief Executive's Office

Eric Manns Building, 45 Moorgate Street,
Rotherham S60 2RB
Tel: (01709) 822776/7 Fax: (01709) 822792
E-mail: chiefexecutive@rotherham.gov.uk
Email the Council for **free** @ your local library!

Rec'd Citizens 10/2/08

Our Ref: MHC/FC	Your Ref:	Direct Line: 01709 822782	Extension: 2782	Please Contact: Frances Cammoile
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15 February, 2008

Mr. T. Fletcher
23 Glaisdale Close
Laughton Common
SHEFFIELD
S25 3SS

Dear Sir,

Petition re: Building of Flats at 48 Station Road, Laughton Common

On the Chief Executive's behalf, I acknowledge receipt of the ^{Nine}~~five~~ page petition delivered to the Eric Manns Building today on behalf of all residents of the surrounding area.

I am able to let you know that the petition has been copied and forwarded to the Head of Democratic Services in order that it may be presented to the next full meeting of Council which is to be held on 5th March, 2008.

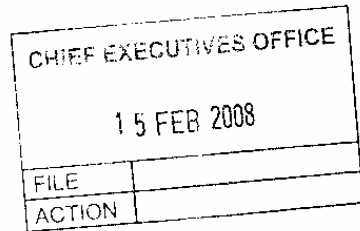
Yours faithfully,

Frances Cammoile
Senior Admin. Assistant

*Copies to:-
Council for Council 5th March, 2008*

*PET 1
Ward Altn. - Falvey
Wardle
Hawthorn.*

*Craig Moorhead: Regs & Dev -
17th March 2008*



Contact Details: All Residents
C/o 23 Glaisdale Close
Laughton Common
Sheffield
South Yorkshire
S25 3SS
Tel: 01909 566113
Contact Name: Mr.T.Fletcher
12th February 2008

(F.A.O.M.Cuff)
The Chief Executive
Rotherham Borough Council
Eric Manns Building
45 Moorgate Street
Rotherham S60 2RB

Dear Sir,

The residents of Glaisdale Close and Station Road wish to formally raise a number of serious concerns and place on record their objections to the inappropriate plans for the building of flats at 48 Station Road Laughton Common.

1. After meeting Mr Liebenberg formally a planning officer with your authority, residents found it necessary to complain about his attitude and abruptness which was far from a professional conduct leaving some residents feeling intimidated and leaving us with no confidence in the Planning Department at this time.

2. The original Planning Application numbered RB2005/2410. The Planning Department recommended acceptance and put this forward to the Planning Board.

3. When it went to the Planning Board at the Town Hall on 23rd February 2006, reference RB2005/2410, residents concerns, submitted by correspondence were omitted from the agenda. At the first meeting on 23rd February 2006 it was deemed necessary for a site visit which took place on 9th March 2006, reference RB2005/2410. At the site meeting it was pointed out that they had left off the plans the rear access to the houses on Station Road, the access being on Station Way. It was claimed this was not done deliberately back at the Planning Board meeting at the Town Hall. After careful consideration the Planning Board rejected plans on a 10 to 2 vote based upon UDP Policy ENV3.1. Car parking and additional vehicle movements were also considerations.

4. The builder went to appeal 9th May 2006. We attended the appeal hearing on 8th August 2006, chaired by Christopher John Checkley, who is a Planning Inspectorate. The appeal reference number AP/P4415/A/06/2012695/NWF.

5. Rotherham Council deemed car parking inadequate. The Planning Inspectorate questioned Rotherham Borough Council's Highway Representative in a professional capacity as to whether he deemed this was inadequate. Subsequently he was not satisfied with that answer and said to the Council's Highway Representative, what is your personal opinion? His reply was "it is adequate". Judgement should be made on factual issues and not personal views.
6. Meeting with Oaksbury Homes 25 September 2006. Oaksbury outlined the course of the events that would take place. At no stage were the views of the residents taken into consideration.
7. Oaksbury Homes submitted revised plans, reference Number RB2007/441 in March 2007 to the Planning Department concerning the road closure. It contained several factual errors with regards to the turning circle that should have been at the top of Station Way as discussed by the Planning Inspectorate, But which the builder had decided to site it near the bottom of Station Way.

8. These plans were amended yet again and subsequently accepted by the Planning Department even though they went well outside the timescale laid down by the Council.

9. We attended Planning Board meeting to oppose Planning Application Reference Number RB2007/441 on 7th February 2008. Some of the points of concern which we raised some supported by documentation failed to get an adequate response and was treated in a dismissive manor by the Planning Representatives document - RH4275B.
The Planning Board in their response acknowledged some of our concerns and expressed their own concerns but yet they still voted for acceptance. We the residents feel the Planning Board was influenced by elements of the Inspectorates report and likelihood of the costs being incurred.

10. The residents of Glaisdale Close and Station Road are strongly opposed to the road closure of Station Way as this is seen as a means to facilitate the proposed development. Any closure of Station Way would contravene the conditions of build as set out in document RH4275B. The residents are not opposed to a suitable development taking place providing this is in keeping with the existing infrastructure.

In conclusion we feel the road should not be closed to facilitate a developer's commercial gain.

The residents earnestly seek the support of the Council to ensure Station Way stays open.

Please see attached Nine page petition on behalf of all the concerned residents, Please present this at the next full council meeting.

From: The Concerned Residents of Glaisdale Close
And Station Road.

PETITION: 12th February 2008

PAGE 1

Erection of 3 and 2 Storey buildings to form 17 apartments at land at Station Way Loughton Common for Oaksbury Homes.

We the undersigned object to any proposal to close off Station Way Loughton Common to facilitate the above development proposal.

We believe that it would mean that emergency vehicles would not be able to access properties on Station Way and Glaisdale Close directly and that it would lead to unreasonable levels of traffic disruption on Glaisdale Close. There is already evidence that the road layout on Glaisdale Close is inadequate to cope with modern day service and emergency vehicles.

We believe that the commercial considerations of this development are insufficient to warrant the closure of a road which is required for the safety and convenience of existing residents.

<u>RESIDENTS NAME</u>	<u>RESIDENTS ADDRESS</u>	<u>SIGNATURE</u>
N. Fletcher	23 GLAISDALE CLOSE	N Fletcher
T FLETCHER	23 GLAISDALE CLOSE	T Fletcher
E. N. WEST	21 GLAISDALE CLOSE	E. N. West
A. G. WEST	"	A. G. West
J A Miles	19 "	J A Miles
P. GATHERCOLE	19 GLAISDALE CLOSE	P. Gathercole
E V WALKER	17 Glasneave Circle	E V Walker
M. G. GATHERCOLE	19, GLAISDALE CLOSE	M. G. Gathercole
P. B. GATHERCOLE	19, GLAISDALE CLOSE	P. B. Gathercole
M CROFT	11 GLAISDALE CLOSE	M CROFT
J Mendus	1 Farthingham way	J Mendus

Chief Executive's Office

Lewis

Eric Manns Building, 45 Moorgate Street,
Rotherham S60 2RB
Tel: (01709) 822776/7 Fax: (01709) 822792
E-mail: chiefexecutive@rotherham.gov.uk
Email the Council for **free** @ your local library!

Our Ref: MHC/FC	Your Ref:	Direct Line: 01709 822782	Extension: 2782	Please Contact: Frances Cammoile
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21 February, 2008

Mr. G. Rehman
42 Brown Street
ROTHERHAM
S60 1JY

Dear Sir,

Petition re: Redevelopment of Masbrough Park

On the Chief Executive's behalf, I acknowledge receipt of the five page petition delivered to the Eric Manns Building today on behalf of all residents of the surrounding area.

I am able to let you know that the petition has been copied and forwarded to the Head of Democratic Services in order that it may be presented to the next full meeting of Council which is to be held on 5th March, 2008.

Yours faithfully,

Frances Cammoile
Senior Admin. Assistant

cc Councillor Lindsey Johnston
Tanya Stanley, Neighbourhood Development

Rec'd Urban Services 22/2/08

COPIES TO: PET 1

*Ward Mllrs: - Lee, Foden & Akhtar
(FOR INFORMATION ONLY)*

*To Cabinet Member Regan & Dew on
17th March.*

Director of Culture & Leisure

To Council on 5th March, 2008

Neighbourhood Development

Oaks Lane Depot, Kimberworth Park, Rotherham. S61 3BR
Telephone: (01709) 336954 Fax: (01709) 336951
E-mail: tanya.stanley@rotherham.gov.uk



Neighbourhoods & Adult Services

Email the Council for **FREE** @ your local library!

CHIEF EXECUTIVES OFFICE	
21 FEB 2008	
FILE	
ACTION	

My Reference: TS
Your Reference:
Direct Line: (01709) 336954
Extension: 6954
Contact: Tanya Stanley

Date: 20 February 2008

Dear Mr. Cuff,

Petition for Redevelopment of Masbrough Park

I have been asked to forward the enclosed petition by Councillor Lindsay Johnston for your consideration.

The petition was brought to a Rotherham North Area Assembly meeting by a group of local young people who are interested in the redevelopment of Masbrough Park.

We look forward to hearing from you in due course.

Please contact me if you have any further questions.

Yours truly,

Tanya Stanley
Area Partnership Manager
Rotherham North Area Assembly



Regarding Masbrough park

This petition regards to the redevelopment of the masbrough park. We spoke to the local councillors about the masbrough green land and ways of redeveloping and improving the site, we had various ideas which we suggested and they are the following:

- Recreation Ground
- Play area
- Sports/youth club
- Floodlit football pitch

It would be very helpful if you could sign the petition below to help us redevelop the land in masbrough and to convince the council board that we are determined to make masbrough area a better area

Thank you for your support

Name	Address	Signature
Gulzar Rehman	42 Brown St	[Signature]
Azad Hussain	63 Clough Rd	[Signature]
Nadeem Stan	42 Brown St	[Signature]
1st Majeed Khan	17 Falding St	[Signature]
Mubashir Hussain	44 Brown street	[Signature]
Rafiqat Ali	19 James St	[Signature]
GASIM Hussain	165 James St	[Signature]
C HETHERINGTON	FISHER COLLEGE	[Signature]
A Brooks		[Signature]
A Syngaric	Albert St	[Signature]
Brian Bull	37 Albert St	[Signature]
M Azeem	30 ALBERT ST	[Signature]
T. Spangway	28 AUBURN ST	[Signature]
W. [unclear]	8 [unclear]	[Signature]
E WALTERS	16 ELIZABETH WAY	[Signature]
S LAINE	22 ELIZABETH WAY	[Signature]
[unclear]	[unclear]	[Signature]
T. GILLOTT	21 ELIZABETH WAY	[Signature]
PROCTON	15 [unclear]	[Signature]
K. WINSTON	12 VINE CLOSE	[Signature]
S. SAUAGE	93 WEST AVE	[Signature]
M. [unclear]	10 VINE CLOSE	[Signature]
E. BARRATT	6 VINE CLOSE	MASBROUGH
M. AN	2 burcroft hill	[Signature]
N. Stan	11 Broom	[Signature]

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Regarding Masbrough park

This petition regards to the redevelopment of the masbrough park. We spoke to the local councillors about the masbrough green land and ways of redeveloping and improving the site, we had various ideas which we suggested and they are the following:

- Recreation Ground
- Play area
- Sports/youth club
- Floodlit football pitch

It would be very helpful if you could sign the petition below to help us redevelop the land in masbrough and to convince the council board that we are determined to make masbrough area a better area

Thank you for your support

Name	Address	Signature
LYNN CURTI	HAPPIDAYZ NURSERY	Lynn Curti
LYNDOSEY FROGATT	HAPPIDAYZ NURSERY	Lindosey Frogatt
ZAKIA SHAN	HAPPIDAYZ NURSERY	Z. Shan
Karla Kozmicki	" "	Karla Kozmicki
CHRIS BRANBURY	WILNERSH PLANT HIRE	Chris Branbury
ANANDA DUNSTON	38 Fox Street	Ananda Dunston
NICOLA BAISTOCK	49 SIMMONITE RD	Nicola Baistock
Tina Callott	100 BARBERIDGE RD	Tina Callott
AMBERLEY PILLINGTON	75 POTTER HILL	Amberley Pillington
PAULIA LITTLE	Happidayz	Paulia Little
Carol Maathouse	Happidayz	Carol Maathouse
KAY PATRICK	Happidayz	Kay Patrick
Russell Woodward	" "	Russell Woodward
Sandy Dent	Happidayz	Sandy Dent
Gemma Barth	Happidayz	Gemma Barth
Luci SMITH	" "	Luci Smith
Korah Hague	Happidayz	K. Hague
Nicola McEwan	Happidayz	Nicola McEwan
Nicola Hepburn	Happidayz Nursery	N. Hepburn
Lisa Maathouse	Happidayz	L. Maathouse
J. Hopwell	Happidayz	J. Hopwell
Thelma Chifamba	Happidayz	Thelma Chifamba
Karen Green	Happidayz	Karen Green
Robyn	" "	Robyn
S. Bi	" "	S. Bi

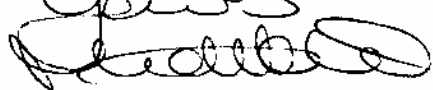
07785274203

% 2 School St
Thnybergh
Rotherham
S65 4JH

Dear Kalpana

Please find enclosed
a petition from the residents of
the proposed new development
on School Street and Wood Street

They are not against
the erection of new properties
just the type of property and
the amount of traffic generated
especially if Wood Street is
closed off

Yours


Michelle Clarke

cc: Simon Currie

Dave Pickering

Paul Lakin

Thnybergh Vicar/Bishop of Sheffield

①

Recd - Committees - 11/2/08
 Requests: PETI
 Mrs Lunn, Pickering & Lakin
 Planning Services
 Council - 5th March 2003
 Cabinet Member RD on 17th March 2003

Petition

We the undersigned are objecting to the following parts of the proposed development of School Street/Wood Street:

- The proposed three storey flats which will block the natural light and will be overseeing our homes
- the closure of Wood Street as we feel this will cause major traffic disruption in our area

Name	Address	Signature
AYALL J	R3 WOODSTON COURT	<i>[Signature]</i>
AYALL R	---	<i>[Signature]</i>
White	3 School Street - Wombourne	<i>[Signature]</i>
J White	3 School Street - Wombourne	<i>[Signature]</i>
J Pullen	178 Old Gate Lane - Thrapston	<i>[Signature]</i>
D Pullen	177 Old Gate Lane - Thrapston	<i>[Signature]</i>
S Baber	4 School Street	<i>[Signature]</i>
A Baber	4 School Street	<i>[Signature]</i>
S. LE SOUARD	179 OLDGATE LANE - THRAPSTON	<i>[Signature]</i>
J THOMSON-ADAMS	155 OLDGATE LANE THRAPSTON	<i>[Signature]</i>
D Adams	155 OLDGATE THRAPSTON	<i>[Signature]</i>

ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS

1.	Meeting:	Cabinet Member for Regeneration and Development Services
2.	Date:	17th March 2008
3.	Title:	Culture and Leisure Services: Fees and Charges 2008/09
4.	Directorate:	Environment and Development Services

5. Summary

The report outlines the annual review of Culture and Leisure fees and charges for 2008/09.

6. Recommendations

6.1 That the fees and charges set out at Appendix A be approved.

7. Proposals and Details

The annual review of fees and charges for Culture and Leisure has recently taken place in line with the Service's Pricing Policy adopted in 2005. Where charges remain the same this is because either increasing a price would incur additional costs (e.g. for changing ticket/photocopying machines) or where managers feel that an increase would affect customer levels. Where appropriate, charges have been rounded to the nearest 5p or 10p.

It should be noted that several core services still remain essentially free of charge, e.g. public library service, museum service, archives and local studies service and casual access to green spaces and children's play areas. Where there is a charge there is often a concessionary rate and, particularly related to leisure activities, a junior Rothercard rate. Concessionary customers are not restricted to access at off-peak times as is the case in many other local authorities.

The proposed charges are with effect from 1st April, 2008 (25th March, 2008, for Country Parks and 1st September, 2008, for Civic Theatre).

The charges for allotments are for financial year 2009/10. This is because allotment holders have to receive 12 months' statutory notice of any increase in line with Allotment Act Legislation. These charges are still well below comparable local authorities.

Sports pitch charges at Rother Valley Country Park have been brought in line with charges for all other RMBC sports pitches.

Heartbeat annual membership has been reduced to 3 and 6 months membership due to the impending closures as new facilities come on board.

Currently Rotherham Theatres meets the transaction costs for processing credit and debit cards. It is proposed that a booking fee be introduced for such payments as both Doncaster and Sheffield Theatres charge such a fee.

There is a reduction in Library charges for the hire of non-book items. This is based on pilot offers where income has been sustained, partly because of being the sole supplier in the town centre. In addition, it is proposed to introduce a pilot reduction in room hire charges at Maltby Library, based on consultation with local users/residents and representation from an Area Assembly meeting.

8. Finance

The impact of the charges will be closely monitored to ensure that income targets are being reached and that prices are reviewed throughout the year as demand dictates.

9. Risks and Uncertainties

Where income targets are already stretched decisions have been taken to either leave the charge the same or increase by inflation rate only.

However, activities and services will still offer good value for money. The Council's Culture and Leisure Services were judged as offering Good Value for Money in the Audit Commission's inspection of Culture and Leisure Services.

Service Managers will continue to act on customer feedback when appropriate.

10. Policy and Performance Agenda Implications

Sustainability: The proposals outlined will make a contribution to the sustainability of the service.

Corporate Priorities: The services/activities provided meet the Council priorities of Rotherham Alive, Rotherham Achieving and Rotherham Proud.

11. Background Papers and Consultation

The charges have been developed in consultation with the Director of Culture and Leisure and Service Managers across the Service.

Appendix A – Proposed Fees and Charges 2008/09.

Appendix B – Fees and Charges Front Sheet 2008/09.

Contact Name: Marie Hayes, Events and Promotions Service Manager, 01709 334246, marie.hayes@rotherham.gov.uk.

CULTURE AND LEISURE

APPENDIX A

PROPOSED FEES AND CHARGES FOR 2008/2009

SERVICE: LEISURE AND GREEN SPACES

Activity	2007/2008 Full	2007/2008 Conc./Rothercard	2007/2008 Jnr. Rothercard	Proposed 08/09 Full	Proposed 08/09 Conc./Rothercard	Proposed 08/09 Jnr. Rothercard
ALLOTMENTS (applicable from 2009/10)						
Site per acre	£168.73	N/A	N/A	£180.50	N/A	N/A
Plot (plus water rates) - Statutory Site	£16.84	N/A	N/A	£18.50	N/A	N/A
Plot (plus water rates) - Temporary Site	£16.84	N/A	N/A	£18.50	N/A	N/A
Tool Shed	£8.45	N/A	N/A	£9.50	N/A	N/A
BOWLS*						
Season Ticket (April-September)	£56.80	£36.90	£31.30	£58.50	£36.90	£32.20
Season Ticket (October-February)	£28.40	£18.45	£15.60	£29.25	£19.00	£16.10
One Hour	£2.85	£1.85	£1.60	£2.95	£1.90	£1.60
NOVELTY GOLF*						
Novelty Golf	£1.10	£0.70	£0.60	£1.20	£0.80	£0.65
PAVILION HIRE*						
(Social or Commercial Hirer + 100%) per session CliftonPark/Wath Sports Pavilion/Canklow	£21.30	£13.85	N/A	£25 plus £5.00ph	£25 plus £3.25ph	N/A
PLAYING PITCHES*						
Regular bookings that meet criteria - exempt VAT Class "A" Football/Hockey/Rugby/Cricket (incl. Changing & Showering facilities)	£49.90 (£42.49 VAT exempt)	N/A	N/A	£51.40 (£43.75 VAT exempt)	N/A	N/A
Official "Under 18 Leagues"	N/A	£32.45 (£27.61 VAT exempt)	N/A	N/A	£33.40 (£28.43 VA Tax exempt)	N/A
Class "B" Football/Hockey/Rugby (incl. Changing Facilities but no services)	£42.45 (£38.13 VAT exempt)	N/A	N/A	£43.70 (£37.19 VAT exempt)	N/A	N/A
Official "Under 18 Leagues"	N/A	£27.60 (£23.49 VAT exempt)	N/A	N/A	£28.40 (£24.17 VAT exempt)	N/A
Class "C" Football/Rugby/Artificial Cricket Wicket (without Changing & Showering facilities)	£38.15 (£32.48 VAT exempt)	N/A	N/A	£39.30 (£33.45 VAT exempt)	N/A	N/A
Official "Under 18 Leagues"		£24.40 (£20.76 VAT exempt)		N/A	£25.15 (£21.40 VAT exempt)	N/A
PITCH AND PUTT*						
Per Round	£2.45	£1.60	£1.35	£2.50	£1.65	£1.40
Deposit on equipment	£5.00	N/A	N/A	£5.00	N/A	N/A
TENNIS*						
Tennis - Season Ticket (April-September)	£56.80	£36.90	£31.25	£58.50	£36.90	£32.20
Tennis - Season Ticket (October-March)	£28.40	£18.45	£15.60	£29.25	£19.00	£16.10
Per Court, Per Hour	£5.30	£3.45	£2.90	£5.50	£3.60	£3.00
OUTDOOR EVENTS						
Administration Fee (Events Safety Pack)	£15.00	N/A	N/A	£15.00	N/A	N/A
Park Hire - Community/Voluntary Groups per hour	£7.00	N/A	N/A	£8.00	N/A	N/A
Park Hire - Commercial Groups	On application	N/A	N/A	On application	N/A	N/A
Rotherham Show Trade Stands (non-vat)						
Rotherham Show Trade Stand 5m x 5m	£192.00	N/A	N/A	£196.00	N/A	N/A
Rotherham Show Trade Stand 7m x 7m	£244.00	N/A	N/A	£249.00	N/A	N/A
Rotherham Show Trade Stand 10m x 10m	£332.00	N/A	N/A	£339.00	N/A	N/A
Rotherham Show Trade Stand 15m x 15m	£472.00	N/A	N/A	£482.00	N/A	N/A
Rotherham Show Trade Stand B Site	N/A	N/A	N/A	£130.00	N/A	N/A
Rotherham Show Charity Stand A Site	£77.00	N/A	N/A	£79.00	N/A	N/A
Rotherham Show Charity Stand B Site	£67.00	N/A	N/A	£69.00	N/A	N/A

SERVICE: LEISURE AND GREEN SPACES

Activity	2007/2008 Full	2007/2008 Conc./Rothercard	2007/2008 Jnr. Rothercard	Proposed 08/09 Full	Proposed 08/09 Conc./Rothercard	Proposed 08/09 Jnr. Rothercard
Equipment Hire Deposit:						
Mini Soccer Posts	£50.00 refundable deposit	N/A	N/A	£50.00 refundable deposit	N/A	N/A
CLIFTON PARK PARKING						
Up to 1 hour	£0.30	N/A	N/A	£0.30	N/A	N/A
Up to 2 hours	£0.60	N/A	N/A	£0.60	N/A	N/A
Up to 3 hours	£1.00	N/A	N/A	£1.00	N/A	N/A
Up to 4 hours	£2.00	N/A	N/A	£2.00	N/A	N/A
Up to 5 hours	£3.00	N/A	N/A	£3.00	N/A	N/A
All Day	£4.00	N/A	N/A	£4.00	N/A	N/A
SPORT AND LEISURE SERVICES						
SWIMMING*						
Main & District Pools - Public Swimming Sessions						
Swim	£3.10	£2.10	£1.70	£3.25	£2.20	£1.80
Under 3 year old swim	Free	Free	N/A	Free	Free	N/A
Adult & Under 5 swim	£4.15	N/A	N/A	£4.20	N/A	N/A
2 Adults and 2 Under 5's (i.e 2nd and subsequent adults pay for under 5's only)	£7.20	N/A	N/A	£7.30	N/A	N/A
Heartbeat Monthly Swim Pass	£24.70	£16.80	N/A	£25.50	£17.50	N/A
Family Ticket (2 adults & 2 children)	£9.40	N/A	N/A	£9.60	N/A	N/A
Link Swim	£2.10	N/A	N/A	£2.20	N/A	N/A
Holiday Swim Promotion (Juniors)	N/A	£1.00	£0.70	N/A	£1.00	£0.70
Junior Swim Club 2 weeks unlimited swimming	£7.50	N/A	N/A	£7.60	N/A	N/A
Junior Swim Club 4 weeks unlimited swimming	£12.50	N/A	N/A	£12.70	N/A	N/A
Junior Swim Club 6 weeks unlimited swimming	£16.00	N/A	N/A	£16.30	N/A	N/A
Registered User Card	£2.00	N/A	N/A	£2.00	To June only then no charge	
POOL HIRE PER HOUR						
Main and District Pools	£54.00	N/A	N/A	£55.00	N/A	N/A
Maltby Sports Centre	Price on application	N/A	N/A	Price on application	N/A	N/A
School Hire	£60.10	N/A	N/A	£61.30	N/A	N/A
Birthday Parties District Pools incl. VAT	Price on application	N/A	N/A	Price on application	N/A	N/A
Inflatable Equipment Hire inc. VAT	£15.50	N/A	N/A	£15.50	N/A	N/A
Maltby Sports Centre Parties inc. inflatable & VAT	Price on application	N/A	N/A	Price on application	N/A	N/A
Extra lifeguard Monday - Friday	£11.00	N/A	N/A	£11.25	N/A	N/A
Extra lifeguard Saturday	£16.50	N/A	N/A	£16.85	N/A	N/A
Extra lifeguard Sun	£16.50	N/A	N/A	£16.85	N/A	N/A
LEARN TO SWIM/DIVE/WATER POLO (Exempt VAT)						
Adult/Concession/Junior (half hour)	£3.65	£2.45 (R/Card only)	N/A	£3.75	£2.50(R/Card only)	N/A
Adult/Concession/Junior (3/4 hour)	£4.20	£2.75 (R/Card only)	N/A	£4.30	£2.80(R/Card only)	N/A
Adult/Concession/Junior (one hour)	£4.70	£3.10 (R/Card only)	N/A	£4.80	£3.15(R/Card only)	N/A
Free for guardian to spectate	Free	N/A	N/A	Free	N/A	N/A
1:1 swimming tuition (half hour)	£20.00	N/A	N/A	£20.50	N/A	N/A
1:2 swimming tuition (half hour)	£30.00	N/A	N/A	£30.50	N/A	N/A

SERVICE: LEISURE AND GREEN SPACES

Activity	2007/2008 Full	2007/2008 Conc./Rothercard	2007/2008 Jnr. Rothercard	Proposed 08/09 Full	Proposed 08/09 Conc./Rothercard	Proposed 08/09 Jnr. Rothercard
Learn to Swim Block Payments						
Adult/Concession/Junior (half hour block)	£21.90	£14.70 (R/Card only)	N/A	£22.50	£15.00(R/Card only)	N/A
Adult/ Concession/ Junior (3/4 block) (based on 6 weeks)	£25.20	£16.50 (R/Card only)	N/A	£25.80	£16.80(R/Card only)	N/A
Adult/Concession/Junior (one hour block)	£28.20	£18.60 (R/Card only)	N/A	£28.80	£18.90(R/Card only)	N/A
General Activities*						
Admission to buildings/Athletics spectators	£0.65	N/A	N/A	£0.70	N/A	N/A
Aquafit/Splashdance	£4.00	£2.75	N/A	£4.00	£2.80	N/A
Aquanatal	£3.10	£2.10	N/A	£3.25	£2.20	N/A
Arthritis Swim	£3.10	£2.10	N/A	£3.25	£2.20	N/A
Badminton (per hour per court)	£7.50	£5.00	£4.20	£7.60	£5.10	£4.30
Children's Activities (variable) (exempt VAT)	£0.70-£1.85	N/A	N/A	£1.00	N/A	N/A
Courses -(free entry for guardian to spectate) (exempt VAT) ½ hour	£3.10	£2.60	£1.70	£3.20	£2.65	£1.75
Courses -(free entry for guardian to spectate) (exempt VAT) 1 hour	£3.20	£2.80	£2.00	£3.30	£2.85	£2.05
Courses -(free entry for guardian to spectate) (exempt VAT) 2 hours	£4.40	£3.50	£2.40	N/A	N/A	N/A
Courses -(free entry for guardian to spectate) (exempt VAT) 3 hours	£4.95	£3.85	£2.75	N/A	N/A	N/A
Courses - Block Fee (exempt VAT) 1 hour	£19.20	£16.80	£12.00	£19.80	£17.40	£12.60
First Aid Courses (various)	N/A	N/A	N/A	£15.00-£150.00	N/A	N/A
Hydrofit	£4.85	£3.20	N/A	N/A	N/A	N/A
Nursery (per session)	Price on application	N/A	N/A			
Pool Table	£3.10	N/A	N/A	£3.20	N/A	N/A
Step Aerobics - Adult - variable (exempt VAT)	£3.45 - £3.80	£2.25 - £2.50	N/A	£3.50 - £3.90	£2.30 - £2.60	N/A
Squash - (40 minutes per court)	£5.20	£3.70	£2.95	£5.30	£3.80	£3.00
Weekend Squash (TSC & CTB only)	£3.80	N/A	N/A	£3.80	£3.00	N/A
Weekend Badminton (TSC only)	£5.00	N/A	N/A	£5.10	£4.30	N/A
Tea Dance (self-help)	£0.95	N/A	N/A	N/A	N/A	N/A
Table Tennis per hour	£3.10	£2.05	£1.80	£3.20	£2.10	£1.85
Special Needs Gymnastics	N/A	£1.70	N/A	N/A	£1.80	N/A
Multi Sports (Thrybergh Sports Centre)	N/A	£1.70	N/A	N/A	£1.80	N/A
Rockets (Thrybergh Sports Centre)	N/A	£1.50	N/A	N/A	£1.60	N/A
Equipment Hire	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00
Deposit	£5.00	£3.25	N/A	£5.00	£3.50	N/A
HALL HIRE (non-vat unless hired for sporting activity)						
Herringthorpe Leisure Centre						
Climbing Wall (Group Bookings) Off Peak	£26.00	N/A	N/A	£26.55	N/A	N/A
Climbing Wall (Group Bookings) Peak	£33.00	N/A	N/A	£33.70	N/A	N/A
Main Hall	£74.40	N/A	N/A	£76.00	N/A	N/A
Half Hall	£37.20	N/A	N/A	£38.00	N/A	N/A
Quarter Hall	£18.60	N/A	N/A	£19.00	N/A	N/A
Missile Range	£21.60	N/A	N/A	£22.00	N/A	N/A
Multi-purpose Hall (Social)	£21.60	N/A	N/A	£22.00	N/A	N/A
Conference Room	£21.60	N/A	N/A	£22.00	N/A	N/A
Training Room (Category D) per hour	£7.60	N/A	N/A	£7.60	N/A	N/A
Dri-Play Area 5-a-side Football Pitch up to 6.00 p.m. (under 16 yrs. only)	£1.30	N/A	N/A	£1.35	N/A	N/A
Dri-Play Area 5-a-side Football Pitch up to 6.00 p.m. with lights (under 16 years only)	£8.00	N/A	N/A	£8.15	N/A	N/A
Dri-Play Area 5-a-side Football Pitch	£13.50	N/A	N/A	£13.80	N/A	N/A
Dri-Play Area 5-a-side Football Pitch with lights	£18.50	N/A	N/A	£18.90	N/A	N/A
Birthday Parties	Price on application	N/A	N/A	Price on application	N/A	N/A

SERVICE: LEISURE AND GREEN SPACES

Activity	2007/2008 Full	2007/2008 Conc./Rothercard	2007/2008 Jnr. Rothercard	Proposed 08/09 Full	Proposed 08/09 Conc./Rothercard	Proposed 08/09 Jnr. Rothercard
Activity Rooms per hour						
Maltby Sports Centre (Category C)	£14.40	£9.45	N/A	£14.70	£9.65	N/A
Thrybergh Sports Centre Social Unit (Category C)	£14.40	£9.45	N/A	£14.70	£9.65	N/A

SERVICE: LEISURE AND GREEN SPACES

Activity	2007/2008 Full	2007/2008 Conc./Rothercard	2007/2008 Jnr. Rothercard	Proposed 08/09 Full	Proposed 08/09 Conc./Rothercard	Proposed 08/09 Jnr. Rothercard
Wath Swimming Pool (Category C)	£14.40	£9.45	N/A	£14.70	£9.65	N/A
Charles T. Broughton Pool (Category C)	£14.40	£9.45	N/A	£14.70	£9.65	N/A
Slide Projector, Stand and Screen per hour	£5.40	£3.50	N/A	£5.50		N/A
Overhead Projector per hour	£4.75	£3.15	N/A	£4.85	N/A	N/A
Overhead Projector full day 9 am - 5 pm	£11.20	N/A	N/A	£11.45	N/A	N/A
Flip Chart Stand including Pad per session	£7.40	N/A	N/A	£7.55	N/A	N/A
Television & Video per hour	£5.40	£3.50	N/A	£5.50	N/A	N/A
Powerpoint Projector per hour	£5.40	N/A	N/A	£5.50	N/A	N/A
Powerpoint Projector per day 9 am - 5 pm	£15.45	N/A	N/A	£15.75	N/A	N/A
Laptop per hour	£5.70	N/A	N/A	£5.80	N/A	N/A
Laptop per day 9 am - 5 pm	£15.45	N/A	N/A	£15.75	N/A	N/A
Thrybergh Sports Centre						
Full Hall	£30.00	N/A	N/A	£30.50	N/A	N/A
Half Hall	£15.00	N/A	N/A	£15.30	N/A	N/A
Birthday Party	Price on application	N/A	N/A	Price on application	N/A	N/A
Cancellation of Room/Hall bookings:						
Charge for room booking cancelled on day	100%	N/A	N/A	100%	N/A	N/A
Charge for room booking cancelled within the week	80%	N/A	N/A	80%	N/A	N/A
Charge for room booking cancelled within the month	50%	N/A	N/A	50%	N/A	N/A
Herringthorpe Athletics Stadium*						
Arena Hire full or half day	Price on application	N/A	N/A	Price on application	N/A	N/A
Athletics	£2.75	£1.90	£1.50	£2.80	£1.95	£1.55
Season Ticket	£85.00	£55.00	£45.00	£86.80	£56.15	£46.00
Season Ticket - Family	£185.00	£120.00	N/A	£190.00	£125.00	N/A
Track Centre Pitch	£75.00	N/A	N/A	£76.50	N/A	N/A
Track Centre Pitch with lights	£100.00	N/A	N/A	£102.00	N/A	N/A
Heartbeat*						
Induction	£17.50	£8.85	N/A	£17.50	£8.85	N/A
Per Session	£4.35	£3.55	N/A	£4.50	£3.60	N/A
Per Month (direct debit / payroll deduction)	£26.00	£23.90	N/A	£26.00	£23.90	N/A
Annual	£265.00	£223.00	N/A	N/A	N/A	N/A
6 months	N/A	N/A	N/A	£111.50	N/A	N/A
3 months	N/A	N/A	N/A	£60.00	N/A	N/A
Members Extra						
Swim after training	Free	Free	N/A)Free if signing up to direct debit	N/A	N/A
Aerobics/Step/Circuit - (Annual & Monthly members only)	Free	Free	N/A)(terms & conditions apply)	N/A	N/A
COUNTRY PARKS						
THRYBERGH COUNTRY PARK						
FLY FISHING* (includes car parking fee)						
5 hours (2 fish) (replaces evening ticket)	£9.25	£7.35	N/A	£9.25	£7.35	N/A
Full day (4 fish)	£13.00	£10.50	N/A	£13.00	£10.50	N/A
Season Permit (2 fish, 50 visits)	£178.00	£142.40	N/A	£186.00	£148.80	N/A
Season Permit Adult + Child (2 fish, 50 visits, shared catch)	£210.00	N/A	N/A	£218.00	N/A	N/A
Additional Child on Adult + Child permit (50 visits)	N/A	£32.00	N/A	N/A	£33.30	N/A
Season Permit (2 fish, 30 visits)	£120.00	N/A	N/A	£126.00	N/A	N/A
Top Up to 30 or 50 visit Season Permit (2 fish, 10 visits)	£42.00	N/A	N/A	£43.00	N/A	N/A
FLOAT TUBING*						
Season Permit Float Tube Launch	£26.25	N/A	N/A	£27.30	N/A	N/A
Day Ticket Float Tube Launch	£1.55	N/A	N/A	£2.00	N/A	N/A

SERVICE: LEISURE AND GREEN SPACES

Activity	2007/2008 Full	2007/2008 Conc./Rothercard	2007/2008 Jnr. Rothercard	Proposed 08/09 Full	Proposed 08/09 Conc./Rothercard	Proposed 08/09 Jnr. Rothercard
CARAVAN/CAMPING*						
Backpack Tent per night	Pitch Fee £2.25 Plus £1.10 per person	N/A	N/A	Pitch Fee £2.80 Plus £1.10 per person	N/A	N/A
Family Tent per night	Pitch Fee £4.50 Plus £1.10 (adults) £0.55 (children)	N/A	N/A	Pitch Fee £6.00 Plus £1.10 (adults) £0.55 (children)	N/A	N/A
Caravans, trailer tents & motorhomes per unit per night	£8.95 (first 2 people inc. + additional persons Child (5-15) £0.55 Over 16 £1.10	N/A	N/A	£9.20 (first 2 people inc + additional persons Child (5-15) £0.55 Over £16 £1.10	N/A	N/A
Awning	£1.20	N/A	N/A	£1.30	N/A	N/A
Additional Vehicles per overnight stay	£1.70	N/A	N/A	£1.80	N/A	N/A
Rally Rate per night	£6.95 plus awnings (no additional charge per person)	N/A	N/A	£7.20 plus awnings (no additional charge per person)	N/A	N/A
Long Stay (up to 21 days)	Full rate per night	N/A	N/A	Full rate per night	N/A	N/A
Long Stay (21 days and over) (per week)	£49.95 (first 2 people inc. + additional persons) Child (5-15) £0.55 Over 16 £1.10	N/A	N/A	N/A	N/A	N/A
OTHER ACTIVITIES						
School Visits (per pupil)	£1.50	N/A	N/A	£1.50	N/A	N/A
EQUIPMENT HIRE						
Ropes & Pins per 100m per day	£4.95	N/A	N/A	£5.00	N/A	N/A
Tables per table per day	£1.50	N/A	N/A	£1.50	N/A	N/A
Bunting	£0.65 per day	N/A	N/A	£0.65	N/A	N/A
Loud Hailer per event	£5.95	N/A	N/A	£6.00	N/A	N/A
CAR PARKING*						
Weekdays/Weekends/Bank Holidays						
March-October:						
Up to 2 hours	£0.50	N/A	N/A	£0.50	N/A	N/A
2-4 hours	£0.70	N/A	N/A	£0.70	N/A	N/A
Over 4 hours	£1.20	N/A	N/A	£1.20	N/A	N/A
Weekends/Bank Holidays November-February:						
Up to 2 hours	£0.50	N/A	N/A	£0.50	N/A	N/A
2-4 hours	£0.70	N/A	N/A	£0.70	N/A	N/A
Over 4 hours	£1.20	N/A	N/A	£1.20	N/A	N/A
Car Parking - Season Ticket	£17.50	N/A	N/A	£17.50	N/A	N/A
ULLEY COUNTRY PARK						
COARSE FISHING*						
Season Ticket	£51.00	£32.15	N/A	£52.50	£34.15	N/A
Day Ticket Full	£3.15	£1.55	N/A	£3.25	£2.10	N/A

SERVICE: LEISURE AND GREEN SPACES

Activity	2007/2008 Full	2007/2008 Conc./Rothercard	2007/2008 Jnr. Rothercard	Proposed 08/09 Full	Proposed 08/09 Conc./Rothercard	Proposed 08/09 Jnr. Rothercard
OTHER ACTIVITIES						
Hire of Multi-purpose Room (1 Hour)* (Category C)	£14.40	£9.45	N/A	£14.70	£9.65	N/A
	£1.50	N/A	N/A	£1.50	N/A	N/A
CAR PARKING*						
Car Parking - Monday - Friday	£0.30	N/A	N/A	£0.30	N/A	N/A
Car Parking - Weekends & Bank Holidays	£0.50	N/A	N/A	£0.50	N/A	N/A
Car Parking - Season Ticket	£17.50	N/A	N/A	£17.50	N/A	N/A
ROTHER VALLEY COUNTRY PARK						
WATERSPORTS*						
Double Handed Dinghies (per 90 minutes)	£11.50	£7.50	£6.50	£12.00	£7.80	£6.70
Single Handed Dinghies (per 90 minutes)	£8.50	£5.50	£4.60	£9.00	£5.80	£4.80
Windsurfer (per 90 minutes)	£7.60	£5.00	£4.20	£8.00	£5.30	£4.40
Canadian Canoe (per 90 minutes)	£8.00	£5.10	£4.30	£9.00	£6.00	£5.00
Kayak Canoe (per 90 minutes)	£6.50	£4.30	£3.60	£7.00	£4.60	£3.80
Open Canoe (per 90 minutes)	£6.50	£4.30	£3.60	£7.00	£4.60	£3.80
Topo Duo Canoe (per 90 minutes)	£7.50	£5.00	£4.10	£8.00	£5.50	£4.50
Rowing Boat (per 30 minutes)	£5.00	£3.50	N/A	£6.00	£4.50	N/A
Family Saver (4 single handed craft + 4 wetsuits (must have at least 1 adult and 1 under 16) (per 90 minutes)	£24.00	N/A	N/A	£30.00	N/A	N/A
Pedal Boat (per 30 minutes)	£5.00	£3.50	N/A	£6.00	£4.50	N/A
Wet Suit (per 90 minutes)	£4.70	£3.05	£2.55	£4.80	£3.10	£3.00
Wet Suit (per day)	£9.35	£6.10	£5.15	£9.50	£6.30	£5.30
Buoyancy Aid (per day)	£5.35	£3.45	£2.95	£5.50	£3.60	£3.10
Rafting Sets	£12.00	N/A	N/A	£15.00	N/A	N/A
Instructor/Supervisor	£34.00	N/A	N/A	£36.00	N/A	N/A
Locker Tokens	£0.50	N/A	N/A	£0.50	N/A	N/A
POWERBOAT HIRE*						
Powerboat including fuel (per day)	£105.00	N/A	N/A	£140.00	N/A	N/A
Powerboat including fuel (per half day)	£55.00	N/A	N/A	£75.00	N/A	N/A
Powerboat Driver up to 4 hours	£50.00	N/A	N/A	N/A	N/A	N/A
Powerboat Driver 4-8 hours	£100.00	N/A	N/A	N/A	N/A	N/A
Powerboat including Driver 0-4 hours	N/A	N/A	N/A	£285.00	N/A	N/A
Powerboat including Driver 0-8 hours	N/A	N/A	N/A	£350.00	N/A	N/A
LAUNCH FEES						
Private Launch - Per Day	£6.80	£4.40	£3.70	£7.00	£4.50	£3.80
Private Launch (within 3 hours of closure)	£4.00	£2.60	£2.20	£4.20	£2.70	£2.30
6 month Private Launch Saver (inc. car parking fee)	£114.75	£74.65	£63.10	£120.00	£80.00	£68.00
10 month Private Launch Saver (inc. car parking fee)	£190.00	£124.00	£105.00	£200.00	£130.00	£110.00
Storage & Launch Saver (10 month launch, 12 month storage inc. car parking fee)	£220.00	N/A	N/A	£230.00	N/A	N/A
1 month Private Launch Saver (min. of 6 months to be purchased first)	£20.25	£13.10	£11.15	£23.00	£15.00	£12.50
6 month Jet Ski Launch Pass	£120.00	N/A	N/A	£130.00	N/A	N/A
1 month Jet Ski Launch Pass (min. of 6 months to be purchased first)	£25.00	N/A	N/A	£30.00	N/A	N/A
CRAFT STORAGE*						
Boats per Year (inc. car parking fee)	£107.00	N/A	N/A	£140.00	N/A	N/A
Windsurfer/Canoe per Year (inc. car parking fee)	£50.70	N/A	N/A	£80.00	N/A	N/A

SERVICE: LEISURE AND GREEN SPACES

Activity	2007/2008 Full	2007/2008 Conc./Rothercard	2007/2008 Jnr. Rothercard	Proposed 08/09 Full	Proposed 08/09 Conc./Rothercard	Proposed 08/09 Jnr. Rothercard
CYCLE HIRE*						
Cycle Hire Deposit (per cycle)	£5.00	N/A	N/A	£5.00	N/A	N/A
Cycle Hire Deposit (per group of over 6 people)	£30.00	N/A	N/A	£30.00	N/A	N/A
Cycle Hire - (per hour)	£4.00	£2.50	£2.00	£4.50	£3.00	£2.50
Cycle Trailers (per hour)	£2.50	N/A	N/A	£3.00	N/A	N/A
Side by Side Cycle (per hour)	£4.00	N/A	N/A	£4.50	N/A	N/A
Tandem Cycle (per hour)	£7.00	£5.50	£4.00	N/A	N/A	N/A
LAKE HIRE*						
Summer - All Day Lake Hire - March-September						
Sole use of Main Lake	£2,000.00	N/A	N/A	£2,200.00	N/A	N/A
Partial use of Main Lake	£600.00	N/A	N/A	£700.00	N/A	N/A
Hire of Northern Lake	£500.00	N/A	N/A	£550.00	N/A	N/A
Lake Hire Deposit to confirm booking (non-refundable)	20% of cost	N/A	N/A	20% of cost	N/A	N/A
Lake charges do not include equipment						
Winter - All Day Lake Hire - October-February						
Sole use of Main Lake	£800.00	N/A	N/A	£800.00	N/A	N/A
Partial use of Main Lake	£400.00	N/A	N/A	£400.00	N/A	N/A
Hire of Northern Lake	£350.00	N/A	N/A	£350.00	N/A	N/A
Lake Hire Deposit to confirm booking (non-refundable)	20% of cost	N/A	N/A	20% of cost	N/A	N/A
Lake charges do not include equipment						
MODEL BOATING*						
Model Boating (per craft, per day)*	£2.00	£1.30	£1.10	£2.50	£1.50	£1.20
Model Boating Season Ticket*	£30.00	£20.00	£17.00	£50.00	£30.00	£20.00
MISCELLANEOUS						
Powercraft Engine Test (per 30 minutes)	£10.00	N/A	N/A	£12.50	N/A	N/A
Diving Lake (per diver)	£5.00	N/A	N/A	£5.50	N/A	N/A
Windsurf harness hire	£3.50	N/A	N/A	£5.00	N/A	N/A
Spraydecks	£3.50	N/A	N/A	£5.00	N/A	N/A
Small Adverts (per month)	£3.50	N/A	N/A	£5.00	N/A	N/A
Locker Tokens	£0.50	N/A	N/A	£0.50	N/A	N/A
Lecture Room Hire (per day)* (Category D)	£60.80	N/A	N/A	£62.00	N/A	N/A
Lecture Room Hire (per hour)* (Category D)	£7.60	N/A	N/A	£7.75	N/A	N/A
Flip Chart Hire (on site only) per day	£5.70	N/A	N/A	£5.70	N/A	N/A
TV & Video Hire (on site only) per day	£5.70	N/A	N/A	£5.70	N/A	N/A
OHP & Screen (on site only) per day	£5.70	N/A	N/A	£5.70	N/A	N/A
Orienteering Map*	£1.30	N/A	N/A	£1.40	N/A	N/A
P.A. Caravan (per day) (on site only)	£30.60	N/A	N/A	£35.00	N/A	N/A
P.A. system (per day) (on site only)	£51.00	N/A	N/A	N/A	N/A	N/A
Craft Stalls Casual Use (per day)	£30.60	N/A	N/A	As per Markets Dept.		
Craft Stalls Casual Use (per weekend)	£40.80	N/A	N/A	As per Markets Dept.		
Rotherham School Visits	£2.00	N/A	N/A	£2.10	N/A	N/A
School Visits (Per Pupil)	£2.50	N/A	N/A	£2.60	N/A	N/A
Lecture (by Ranger Staff on site) per hour (non-vat)	£30.60	N/A	N/A	£35.00	N/A	N/A
	£11.05 per hour for any additional or part hours	N/A	N/A	N/A	N/A	N/A
Events Fee Standard - Charities & Community Organisations	£51.00	N/A	N/A	N/A	N/A	N/A
Events Fee	£102.00	N/A	N/A	£110.00	N/A	N/A
Events Fee (Large Events)	Negotiable per event	N/A	N/A	Negotiable per event	N/A	N/A
Use of Park for Private Promotions	£102.00	N/A	N/A	Negotiable per event	N/A	N/A

SERVICE: LEISURE AND GREEN SPACES

Activity	2007/2008 Full	2007/2008 Conc./Rothercard	2007/2008 Jnr. Rothercard	Proposed 08/09 Full	Proposed 08/09 Conc./Rothercard	Proposed 08/09 Jnr. Rothercard
Crowd Barriers each per day (on site only)	£2.50	N/A	N/A	£5.00	N/A	N/A
Ropes and Pins (on site only) per 100m per day	£5.00	N/A	N/A	£10.00	N/A	N/A
Trade Stands per day	£102.00	N/A	N/A	Negotiable per event	N/A	N/A

SERVICE: LEISURE AND GREEN SPACES

Activity	2007/2008 Full	2007/2008 Conc./Rothercard	2007/2008 Jnr. Rothercard	Proposed 08/09 Full	Proposed 08/09 Conc/Rothercard	Proposed 08/09 Jnr. Rothercard
CARAVAN AND CAMPING*						
Caravan - Overnight (organised events only)	£7.00	N/A	N/A	£7.20	N/A	N/A
Tent - Overnight (organised events only)	£5.00	N/A	N/A	£5.20	N/A	N/A
Caravans and Tents (Daytime only)	£2.50	N/A	N/A	£2.50	N/A	N/A
COARSE FISHING*						
Coarse Fishing will take on the pricing and categories from Ulley Country Park						
Season Ticket (ticket to expire at end of March)	£51.00	£33.15	N/A	£52.50	£34.15	N/A
Per Day	£3.15	£1.55	N/A	£3.25	£2.10	N/A
Match - Per Peg	£3.25	N/A	N/A	£3.35	N/A	N/A
SPORTS PITCHES*						
Sports Pitches (per game) - Senior	£31.05	N/A	N/A	£39.30(£33.45 VAT exempt)	N/A	N/A
Sports Pitches (per game) - Junior	N/A	£15.50	N/A		£25.15(£21.40 VAT exempt)	N/A
CAR PARKING*						
Car Parking (per day)	£2.50	N/A	N/A	£2.50	N/A	N/A
Car Parking (within 3 hours of closure)	£2.00	N/A	N/A	£2.00	N/A	N/A
Car Parking - Orange/Blue Disabled Badge Holders	Free	N/A	N/A	Free	N/A	N/A
Car Parking - Season Ticket						
Tickets to expire at end of March:						
Purchased in April to June	£64.30	£48.20	N/A	£64.30	£48.25	N/A
Purchased in July to September	£42.90	£32.15	N/A	£42.90	£32.15	N/A
Purchased in October to December	£21.40	£16.05	N/A	£21.40	£16.05	N/A
Purchased in January to March	£10.70	£8.05	N/A	£10.70	£8.05	N/A

ROTHERHAM METROPOLITAN BOROUGH COUNCIL

APPENDIX B

CULTURE AND LEISURE

SCHEDULE OF FEES AND CHARGES

APRIL 2008 – MARCH 2009

Charges are for non-profit making bodies based in Rotherham Metropolitan Borough only. Commercial fees and charges where stated on application.

All charges will be rounded up to the full hour (except where stated).

All charges are exclusive of VAT except where indicated (*) where price includes VAT.

All charges are subject to any changes in VAT Regulations.

Individuals eligible for the concessionary rate are as follows:

- * Individuals who are holders of Rothercard (for individual services – e.g. tickets, equipment hire, etc., not on behalf of an organisation), juniors (under 16 years of age), persons aged 60 years and above, and schools and registered youth groups within Rotherham Metropolitan Borough.

- * Carers/Personal Assistants accompanying people with special needs to sports facilities/activities will be entitled to free admission (check with facility for details of eligibility). Carers/Personal Assistants acting on behalf of a Rothercard holder (who produce both the Rothercard and the Rothercard holder's library ticket) are also eligible for the concessionary rate in Libraries and Information Services. Carers/Personal Assistants will also be entitled to concessionary rates at Rotherham Theatres.

ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS

1.	Meeting:	Delegated Powers
2.	Date:	17th March 2008
3.	Title:	Olympic build up to 2012
4.	Directorate:	Environment and Development Services

5. Summary

This report is to inform members of outline plans to engage its people of Rotherham in the celebration of the 2012 Olympics via a structured programme of activities, events and themes.

6. Recommendations

That members note this report.

7. Proposals and Details

Culture and Leisure have recognised the potential of using the 2012 London Olympic and Paralympics games to promote sport and cultural activities across the borough and potentially increase participation levels. While resources are currently limited to within the service there is some within this proposal that allows us to explore opportunities for a much wider programme as the games draw near.

Year 1 programme '2012 – Take Your Marks' (2008/9)

- Adopt the 'non-commercial endorsement mark' (planned by the London Organising Committee of the Olympic Games and Paralympic Games Ltd) and use this on selected promotional materials.
- Celebrate the London handover ceremony – 24th August 2008 i.e. big Screen, Town Centre Event., possibly linked to Mega Active.
- Celebrate the Paralympics handover – 17th September 2008, possibly linked to the Skills Academy at Herringthorpe Leisure Centre.
- Use the '**2012 Take your Marks**' brand on promotional materials, freebies, merchandise and theme key events/programmes where affordable.
- Set up a '2012 Celebration and Legacy Group' by April 2008 and develop a *Rotherham '2012 Celebration and Legacy Action Plan*
- .
- Produce an 'action plan' detailing relevant events, activities that could potentially merge or link to create a much bigger impact on the public.
- Explore the potential of appointing a "2012 project officer and/or events co-ordinator".
- Expand Rotherham Sports Volunteer Project (RSVP) and scholarship programmes (dependant on successful funding bids currently under development) and continue to engage more Rotherham people into volunteering.
- Continue to research and explore Regional and National plans for celebrating the games and maximise opportunities to be part of this bigger picture.

The funding bids are for a;

- *Volunteer Coordinator*
- *Sports Mentor*
- *Scholarship Programme*
- *Apprenticeship Scheme –*

All inter linked with an Active Neighbourhoods bid.

Year 2 Programme - '2012 – Get Set' (2009/10)

- Continue and expand the use of 'non commercial endorsement mark' to all promotional materials.
- Use the '**2012 Get Set**' brand on promotional materials, freebies, merchandise and theme key events/programmes where affordable.
- Start to deliver on the Rotherham '2012 Celebration and Legacy Action Plan

Maximising the 2012 Programme (in the 3 years leading up to the games)

Capacity within Culture is limited in terms of event organisation, but if Rotherham is to get maximum benefit and impact from London 2012 it will need to invest in a dedicated resource.

Year 1 and 2 programme would be repeated through to 2012 utilising current resources and it would even be possible to organise a small number of events. However on top of current staff pressures and capacity this might not have the required exciting impact.

2010-2013 - Rotherham Wide Celebrations

- Year 3 programme adopt '**2012**' **Going for Bronze** (2010/11)
- Year 4 programme adopt '**2012**' **Going for Silver** (2011/12)
- Year 5 programme adopt '**2012**' **Going for Gold** (2012/13)
- Appoint a dedicated 2012 Events Co-ordinator.
- Organise a major events programme based on the following ideas.
 - School/Community torch run
 - Street parade 'adopt a country'
 - Programme of fun runs
 - Expand the 'Children's Festival'
 - Street festivals
 - Road shows
 - Big Screen Event
 - Walk around the world – walking festival
 - Town Centre/Mayors Parade – resurrect
 - Volunteer Celebration
 - Mini Olympics
 - 1948 Olympians – museum and arts displays
 - Rotherham show – focus on Olympics
 - Sports photography competition – Linked to the Sports Awards and Cultural Awards events
 - Adopt a country scheme – Schools

Year 5 2012/13 - '2012 Going for Gold'

- Major Celebration Event town centre 27th July 2012 – London opening ceremony
- Major Celebration Event town centre London opening ceremony Paralympics.

8. Finance

External funding will be sought to maximise the potential of this programme

9. Risks and Uncertainties

External funding is required to deliver this ambitious programme

10. Policy and Performance Agenda Implications

Links implicitly with Rotherham Active, Rotherham Proud, Rotherham Achieving and with an fairness ethos.

11. Background Papers and Consultation

N/A

Contact Name : *Phil Rogers, Director of Culture and Leisure, Environment and development services, 3336, phil.rogers@rotherham.gov.uk*

ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS

1.	Meeting:	Regeneration and Development Services Matters
2.	Date:	17 March 2007
3.	Title:	Waverley Link Road
4.	Programme Area:	Environment and Development Services

5. Summary

The Cabinet Member is requested to approve a review of the Transportation Major Scheme Business Case for Waverley Link Road with the work being undertaken by MVA Consultancy under the terms of the call-off transport modelling contract between MVA and Rotherham and Sheffield Councils.

6. Recommendations

The Cabinet Member is requested to approve:-

- (a)** A review of the Transportation Major Scheme Business Case for Waverley Link Road

7. Proposals and Details

A new link road is considered to be vital to the successful regeneration of the Waverley area.

A preferred alignment (route option E), which joins Retford Road at a former petrol filling station, was agreed following a public consultation exercise.

A report was considered on 23 May 2005 (Minute No 4 refers) regarding the preparation of a major scheme business case for route option E in accordance with annex E of the Guidance for Local Transport Plans. MVA Consultancy was appointed to undertake this work under the terms of a three-year, call-off contract to provide transportation modelling expertise to both Rotherham and Sheffield Councils. The preferred alignment is shown on the extract from the MSBC submission at Appendix A.

The completed major scheme business case was submitted to the Department for Transport, as part of the South Yorkshire Local Transport Plan 2006-2011, to seek funding support. As a result the proposal obtained Programme Entry status, which effectively means that the DfT have agreed to fund the estimated cost of the scheme as long as planning permission and any necessary land is obtained, and that any increase in cost does not fall on the DfT.

Following programme entry Streetpride have started on the detailed design of the scheme. Discussions with affected parties have resulted in the necessity to examine alternative alignments in more detail together with associated traffic and cost/benefit assessments with a view to verifying the major scheme business case for an alternative alignment. It is proposed to employ MVA Consultancy to undertake this work;

- MVA is Rotherham and Sheffield Council's current consultant for strategic transport modelling (This contract was let through the full OJEU Tender process),
- MVA have recently been awarded the new contract for strategic modelling for both Councils with effect from 1 April 2008 (This contract was let through the full OJEU Tender process and includes assisting with the development of major scheme business cases),
- MVA are familiar with the project and therefore the Council will not have to pay for another consultant to obtain such familiarity,
- MVA successfully prepared the business case for option E.

8. Finance

Funding has been allocated for the development of the Waverley Link Road from Rotherham's LTP allocations as detailed in the report to Cabinet Member of 6 February 2006.

9. Risks and Uncertainties

The implementation of the Waverley Link Road Major Scheme is dependent on continuing financial support from the Department for Transport and securing the required planning permission and confirmation of Orders through statutory processes.

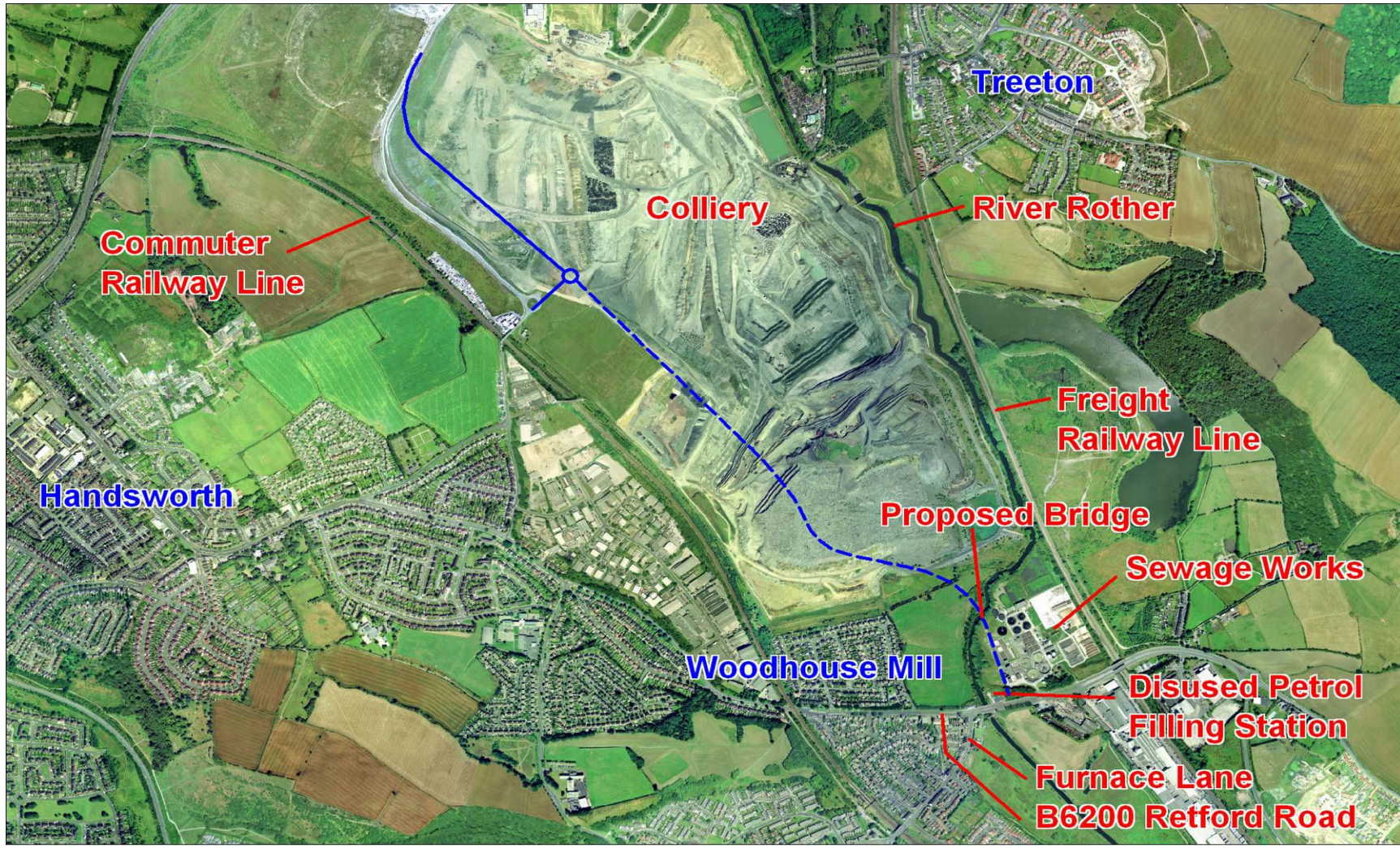
10. Policy and Performance Agenda Implications

The project accord with the aims and objectives of LTP2 as it will assist in the improved management of traffic, offer road safety benefits and support regeneration initiatives.

11. Background Papers and Consultation

Waverley Link Road – Transport Major Scheme Business Case Report
South Yorkshire Local Transport Plan 2006-2011

Contact Name: Tony Sarjeant, Principal Transportation Officer, Planning and Transportation Service, extension 2958,
tony.sarjeant@rotherham.gov.uk



ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS
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1.	Meeting:	Economic and Development Services Matters
2.	Date:	17 March 2008
3.	Title:	Front Street / Well Lane, Treeton – Proposed junction alteration; Ward 11, Rother Vale Ward
4.	Directorate:	Environment and Development Services

5. Summary

To inform Cabinet Member of a proposal to alter the junction priority and layout of Front Street / Well Lane, Treeton, as part of the section 278 agreement with Jones Homes for the housing development off High Hazel Road.

6. Recommendations

It is recommended Cabinet Member resolve that:

- i) Detailed design to be carried out and for the scheme to be implemented;**
- ii) The scheme be funded from the Local Transport Plan Integrated Transport Programme for 2008/09 with a contribution from Jones Homes.**

7. Proposals and Details

As part of the planning conditions associated with the Jones Homes development in Treeton, it is proposed to alter the junction layout of Front Street and Well Lane, such that motorists travelling along Front Street will have to give way to traffic travelling along Station Road and Well Lane.

Associated with these works will be the relocation of an existing pedestrian refuge to accommodate new vehicle turning manoeuvres at the junction, together with the extension of a footway to create the appropriate 'T' junction.

In addition, alterations will also be made to existing pedestrian drop crossings and road markings.

8. Finance

The scheme is estimated to cost £20,000, with funding for the works identified being available from the Local Transport Plan Integrated Transport Programme for 2008/09, with a contribution from Jones Homes of £5,000.

9. Risks and Uncertainties

The estimated cost is dependent upon the need to divert Statutory Undertakers' apparatus; this is expected to be minimal.

10. Policy and Performance Agenda Implications

The proposed scheme forms part of the Section 278 planning conditions associated with the Jones Homes Development in Treeton, and is in line with the Local Transport Objectives for improving road safety, by removing vehicles from roads that are less suitable, due to their narrowness and layout.

11. Background Papers and Consultation

As part of the Section 278 planning conditions associated with the Jones Homes Development in Treeton, it is proposed to alter the junction layout of Front Street and Well Lane, such that motorists travelling through Treeton, will be encouraged to use High Hazel Road, as opposed to Front Street, which is not ideal for through traffic, due to its narrowness and layout.

The proposed junction alteration will tie in with the opening up of the roundabout on Wood Lane by Jones Homes, and the eventual designation of High Hazel Road as the B6067.

Consultations have been carried out with the Emergency Services, Passenger Transport Executive, Treeton Parish Council and Local Ward Members, with no objections to this junction alteration being received.

A plan showing the proposed scheme is attached as Appendix A.

Contact Name : *Andrew Lee, Assistant Engineer, Ext. 2380,
andrew.lee@rotherham.gov.uk*

ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS
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1.	Meeting:	Regeneration and Development Services Matters
2.	Date:	17 March 2008
3.	Title:	A631 East Bawtry Road Proposed gap closures and traffic signal controlled pedestrian crossing
4.	Directorate:	Environment and Development Services

5. Summary

To make Cabinet Member aware of objections/representations received to the proposed closure of the central gaps on the A631 East Bawtry Road between Whiston crossroads and Worrygoose roundabout and to seek Cabinet Members approval to not accede to these objections/representations.

6. Recommendations

It be resolved that:

- i) for the reasons given, the representations/objections are not acceded to;**
- ii) the Assistant Chief Executive (Legal and Democratic Service) makes the order as advertised;**
- iii) each objector or person who made a representation is informed of the decision and the reasons; and**
- iv) the speed limit on the A631 East Bawtry Road is reviewed as a matter of priority when the review of speed limits throughout the Borough is undertaken**

7. Proposals and Details

A report was submitted for consideration by Cabinet Member on the 18 August 2005 which identified a series of proposals in the Whiston and Moorgate areas of the town. Two of these proposals were the closure of gaps on the A631 East Bawtry Road and the introduction of a signal controlled crossing with purpose built right turn facilities. Council Minute No. 61 of August 2005 refers. A copy of Drawing No.126/48/TT71 is attached at Appendix 'A' this drawing identifies the location of the gaps.

Following detailed design the proposal was formally advertised on the 23 November 2007 and a public consultation exercise was undertaken. This involved delivering over 1500 leaflets to properties located within the residential housing estates adjacent to the dual carriageway. A copy of the leaflet is attached as Appendix 'B'. The leaflet indicates a closing date for consideration of objections as 4 January 2008 however due to difficulties in distributing the leaflet objections/representations received up to the end of January 2008 have been accepted.

Objections and representations were received these included a letter of concern/objection from Whiston Parish Council and also a letter from Greystones Community Action Group requesting further information. A further 46 representations were made to the Council during the consultation period; 10 in writing and 36 via email.

The primary concerns of those who made representation are that more traffic will use the residential roads as a consequence of the closure of the gaps and that this may lead to longer journey times and increase the potential for accidents. Some concerns were expressed about increased congestion at Worrygoose roundabout due to more vehicles having to use this junction to access the A631 East Bawtry Road.

The proposals may lead to more traffic using some residential roads but this should be internally generated traffic i.e. associated with the businesses / homes in the area, and therefore we consider that the proposals may lead to less 'non residential' through traffic using the estate roads as a means of accessing the A631. We appreciate the residents concerns but the main reason for the scheme remains in that we have identified that 8 crashes in the last 5 years have taken place directly at the gaps which have resulted in 17 people suffering slight injuries. It is our intention to carry out surveys to establish if there is a change in the volume of vehicles using some of the residential roads as part of our post implementation review of the scheme.

As part of the feedback we received 6 representations indicating that they did not support the introduction of a traffic signal controlled pedestrian crossing, we did, however, also receive 9 representations in support of the introduction of a crossing.

A number of comments were made about the speed limit on the A631 East Bawtry Road. Cabinet Member may recall that we have a duty to review all speed limits on A and B classified roads by 2011 and it is recommended that this route be treated as a priority in the review process, which is about to commence.

8. Finance

It is proposed to fund the works from LTP2 in the financial year 2008/2009

9. Risks and Uncertainties

As has been highlighted by some of those who made representations that there is a risk of increased traffic volumes on the residential roads immediately adjacent to the A631 East Bawtry Road but this should be internally generated traffic.

If the scheme is not implemented as proposed, there is an extremely high risk that accidents would continue at these substandard in the busy A631 East Bawtry Road which forms part of the Towns outer orbital route.

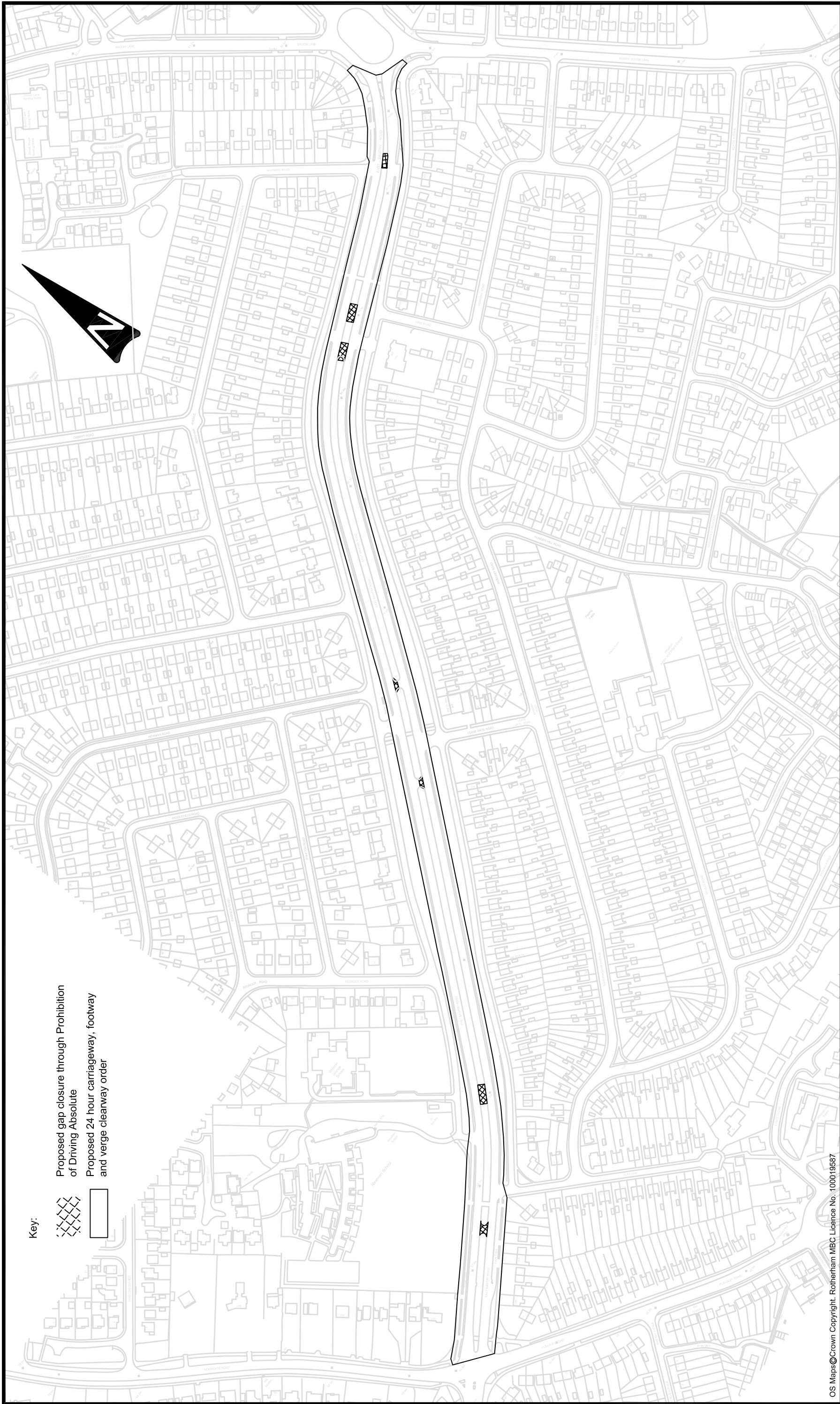
10. Policy and Performance Agenda Implications

The proposals accord with the Councils objectives of 'Rotherham Alive' and 'Safe' by removing a known accident problem at the central gaps and also by improving crossing facilities.



11. Background Papers and Consultation

Council Minute No. 61 of August 2005
Drawing No.126/48/TT71 is attached at Appendix 'A'
Distributed publicity leaflet attached as Appendix 'B'
Local Transport Plan 2 2006/11


Contact Name : *Andrew Butler, Engineer, Planning and Transportation ext 2968
andy.butler@rotherham.gov.uk*



Key:

-  Proposed gap closure through Prohibition of Driving Absolute
-  Proposed 24 hour carriageway, footway and verge clearway order

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Rotherham Metropolitan Borough Council
Environment & Development Services

Executive Director: Adam Wilkinson
 BSc MBA FBEng FCIQB FRSA MIMgt

Client:
 Rotherham Metropolitan Borough Council
 Environment & Development Services
 Bailey House, Rawmarsh Road,
 Rotherham S60 1TD

Rev.	Description

Title	
East Bawtry Road - Proposed Gap closure through Prohibition of Driving Absolute and 24 hour carriageway, verge and footway clearway order	
Dwg. No.	Rev.
126/48/TT71	
Scales (if AS)	Not to scale
Drawn	Date
ASB	Jan 07
Chd. by	TFS

Toucan crossings



At toucan crossings, pedestrians and cyclists can cross together. Pedestrians or cyclists wishing to cross can press the button on the yellow box to stop the traffic. Detectors monitor the crossing to make sure enough time is given to finish crossing before allowing traffic to move.

Pedestrians

- Watch out for cyclists who may also be using the crossing
- Make sure all traffic has stopped before you start crossing - drivers can sometimes jump red lights
- Remember to start looking and listening for traffic while you're on the crossing

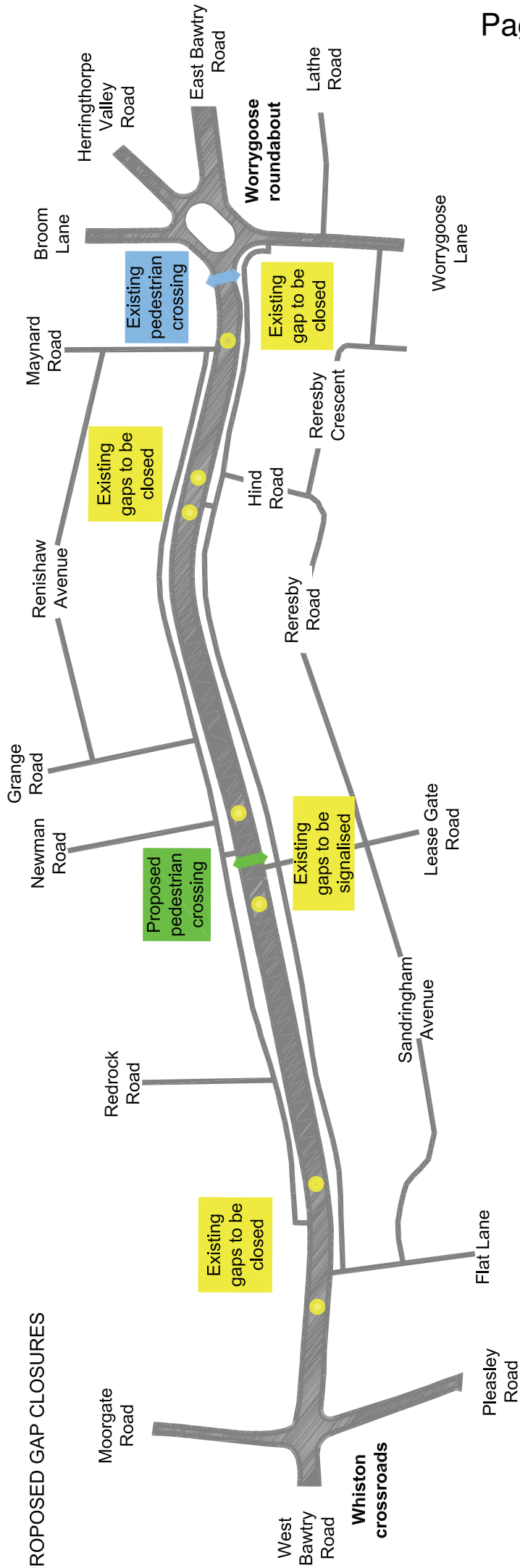
Cyclists

- Show care and consideration to pedestrians who may also be using the crossing
- Do not use a toucan crossing when the red man and red bicycle shows - even if there is no traffic near
- After crossing, continue on the road or on the cycle path if there is one, and not on the pavement

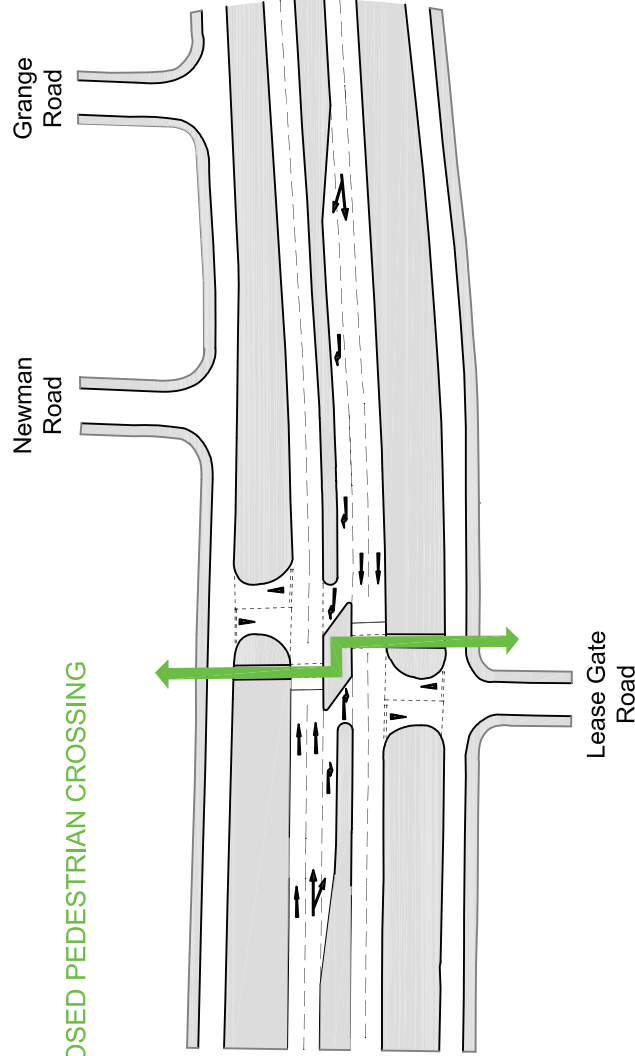
A631 EAST BAWTRY ROAD Proposed Toucan crossing and central gap closures



PROPOSED GAP CLOSURES



PROPOSED PEDESTRIAN CROSSING



The current gaps in the central reserve of East Bawtry Road were present when the road was not as busy as it is today. Information from South Yorkshire Police indicates that accidents take place at these gaps. In order to improve road safety we propose to close five of the gaps. We also propose to introduce a traffic light controlled pedestrian crossing with signalised right turns to replace the two remaining gaps located near Lease Gate Road.

The formal traffic order consultation for the closure of the gaps commenced on 21 November 2007. The final day for objections to be considered is 4 January 2008.

If you would like to make any comment about the proposed gap closures or introduction of a pedestrian crossing please write to:
Transportation Unit, Rotherham MBC, Bailey House, Rawmarsh Road, Rotherham, S60 1TD
 or e-mail us on transportation@rotherham.gov.uk

ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS
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1.	Meeting:	Cabinet Member for Regeneration and Development Services
2.	Date:	17 March 2008
3.	Title:	Local Transport Plan Capital Programme 2008/09
4.	Directorate:	Environment and Development Services

5. Summary

The report outlines the Council's proposed LTP capital programme for 2008/09, as part of the countywide programme. Details of the individual programmes can be found in the three appendices attached to this report.

6. Recommendations

That Cabinet Member resolves to: -

- (a) note the specific allocations for Integrated Transport and for Maintenance for 2008/09, and**
- (b) agree the principle of the proposed programmes in the appendices as the basis for detailed design and implementation during 2008/09.**

7. Proposals and Details

Cabinet Member will recall my report to the Joint Meeting of Cabinet Members for Regeneration and Development and Streetpride on 7 January 2008 (Minute Number 11 refers) which outlined the Local Transport Plan capital expenditure settlement for the three years, 2008/09, 2009/10 and 2010/11.

This report deals with the proposed programme for Integrated Transport and Maintenance for 2008/09.

To recall, the Department for Transport announced the three year settlement for South Yorkshire on 27th November 2007 in which South Yorkshire received a total block allocation of £36,080,000 for 2008/09, made up of £22,524,000 for Integrated Transport and £13,556,000 for Maintenance. In addition, there is an additional specific road safety allocation for South Yorkshire of £2,339,054 including £425,708 capital funds and £1,913,346 revenue funds as a result of the changed governance and funding arrangements for Safety Camera Partnerships.

Integrated Transport

As stated in my previous report, 50% of the Integrated Transport block (approximately £11m) has been allocated to the Passenger Transport Authority for sub-regional / strategic proposals across South Yorkshire. The remaining £11m has been apportioned as previous years which results in Rotherham being allocated £2,207,000 for 2008/09 for its own local priority schemes.

Maintenance

The allocation for maintenance for Rotherham is £1,989,000. This has been allocated by the DfT as shown below: -

Highway Maintenance	£1,370,284
Bridge Maintenance	£514,446
Street Lighting	£104,070

In addition the DfT has allocated £174,830 capital grant to enable works to be undertaken on the A57 in 2008/09 and an allocation of £144,962 as a direct grant to support the revenue funding.

Details of the provisional programmes for each of the above block allocations are given below.

Integrated Transport

The provisional programme for 2008/09, including the strategic allocation and partnership schemes to be carried out within the Borough, is shown in Appendix A.

The £11m allocated to the SYPTA is for sub-regional strategic schemes and includes work on key bus corridors, congestion schemes to progress the Congestion Delivery Plan and the "worst-first" road safety project and the supplementary programme of works that support the Objective 1 programme. An initial meeting has been held to apportion the £11m strategic allocation and Rotherham has received £1,425,000 for work in Rotherham on these strategic programmes. In addition, there will be spending on some jointly promoted county-wide schemes in Rotherham and these are also identified in Appendix A. Therefore, Rotherham's local programme no longer includes work on the Quality Bus Corridors or on our larger congestion schemes.

The local programme includes Local Safety Schemes targeted at locations with a history of treatable accidents, smaller scale traffic management and traffic calming schemes and controlled pedestrian crossings at places where people experience the most difficulty crossing the road. As part of the accessibility agenda we will again be working closely with the Housing Market Renewal and Gateway initiatives to maximise the benefits of their proposals and the accessibility planning elements of the LTP capital programme.

Bridge Assessment and Strengthening

The programme for Bridge Assessment and Strengthening includes the ongoing principal inspections, other investigation works and development of Asset Management as well as repair works on a number of bridges, footbridges and underpasses. The provisional programme is shown in Appendix B.

Highway Maintenance

The proposed programme for highway maintenance works is shown in Appendix C.

Street Lighting

This year the DfT have provided a specific allocation of £104,070 for improvements to the street lighting stock in Rotherham.

8. Finance

This report deals with the finance of the Local Transport Capital Programme for 2008/09.

9. Risks and Uncertainties

There is a risk that the full programme expenditure will not be achieved, although there are monitoring systems in place should be sufficient to ensure that the funds will be fully spent in working towards the Local Transport Plan objectives.

10. Policy and Performance Agenda Implications

Transport and the LTP/APR 'score' are crucial to our CPA assessment. As a means to various ends, accessibility and high quality transport systems and infrastructure are vital if we are to achieve the aims of the Community Strategies and the Corporate Plan.

11. Background Papers and Consultation

South Yorkshire Local Transport Plan 2006-11

Government Office for Yorkshire and the Humber letter dated 27 November 2007.

Contact Name:

Dave James, Local Transport Plan Delivery Manager, Planning and Transportation Service, extension 2954, dave.james@Rotherham.gov.uk

Appendix A – Proposed Integrated Transport Programme

Scheme	Local Scheme Funding	Strategic Schemes Funding	Partnership Schemes Funding
Bus Infrastructure Schemes			
Bus Hotspots - Ridgeway, Herringthorpe and assessment of newly identified hotspots	35,000		
Bus Stops Benchmarking review	10,000		
Sub Total	45,000	0	0
Bus Priority Schemes			
Rotherham – Thrybergh QBC Whinney Hill bus lane		300,000	
Barnsley – Dearne – Doncaster QBC Assessment and feasibility		50,000	62,300
Rotherham – Dearne QBC Rawmarsh Circle improvements		75,000	
Bus Rapid Transit (Southern – Phase 1a) Preparatory and development costs			550,000
Sub Total	0	425,000	612,300
Cycling			
Cycle parking	20,000		
Cycle and Ride	35,000		
Thurcroft – Dinnington cycle route Off carriageway improvements	15,000		
Dalton to Town Centre On carriageway improvements		25,000	
SUSTRANS Connect2 project - Match funding for Sustrans projects	10,000		
Cycle Training Adult and Child cycle training	40,000		
Sub Total	120,000	25,000	0
Road Crossings			
Herringthorpe Valley Road / The Lanes Puffin crossing	45,000		
High Street, Kimberworth Zebra crossing	5,000		
Manvers Way, Manvers Pedestrian refuges	100,000		
Lime Grove / Station Street, Swinton Pedestrian phase to traffic signals	25,000		
Aughton Road / Alexandra Road, Swallownest Pedestrian refuge	10,000		
Braithwell Road, Maltby Zebra crossing	35,000		
Sub Total	220,000	0	0
New Roads / Junction Improvements			
A57 M1 to Todwick Crossroads - Major scheme preparatory costs		100,000	
Waverley Link Road - Major scheme preparatory costs		100,000	
East Bawtry Road / Leasegate Road, Whiston Junction improvements and puffin crossing	100,000		
Sub Total	100,000	200,000	0
Walking Schemes			
Hollings Lane, Thrybergh Footpath links		20,000	
Fitter for Walking	11,000		
Access to and Through the Town Centre Access improvements		40,000	
Dalton and East Herringthorpe - Footpath / footway improvements	100,000	40,000	
Manvers / Dearne Access improvements	70,000	50,000	
Eastwood Access improvements	25,000	25,000	
Sub Total	206,000	175,000	

Scheme	Local Scheme Funding	Strategic Schemes Funding	Partnership Schemes Funding
Travel Planning			
TravelWise Promotion	20,000		
Travel Planning - Business Travel Plans	20,000		
Sub Total	40,000	0	0
Local Safety Schemes			
A618 / School Road, Wales Signalisation of junction	150,000		
Morthen Road / Kingsforth Lane, Brampton Double mini-roundabout junction improvement	125,000		
Coleridge Road, Eastwood School Safety zone	20,000		
Doncaster Road, East Dene School Safety zone	35,000		
Church Street / Golden Smithies Lane, Swinton Junction alterations	25,000		
Manvers Way / Station Road, Manvers Roundabout alterations	4,000		
Herringthorpe Valley Road / Mowbray Street, Herringthorpe Junction alteration	25,000		
Centenary Way / Sheffield Road Rotherham Roundabout	50,000		
Doncaster Road / Oldgate Lane, Thrybergh Junction improvement	75,000		
Bawtry Road / Fairways, Wickersley Junction alterations	25,000		
Rotherham Road / Rolleston Avenue, Maltby Junction improvement	5,000		
Retail World, Parkgate Roundabout alterations	25,000		
Bonet Lane / Brinsworth Lane, Brinsworth Junction improvement	25,000		
Cortworth Lane / Coley Lane, Wentworth Junction alteration	9,000		
West Street / Church Street, Wath Junction improvement	10,000		
Claypit Lane / St Nicholas Road, Rawmarsh Junction improvement	50,000		
Flanderwell Lane, Sunnyside Route treatment	10,000		
M18 Junction 1 / A631 Bawtry Road, Hellaby Junction improvement	32,000		
Warren Vale / Rockingham Road, Swinton Roundabout amendments	4,000		
A57 / B6067 Worksop Road, Aston, junction alterations	2,000		
Sub Total	706,000	0	0
Miscellaneous			
Monitoring	30,000		
Consultation	20,000		
Management	80,000		
Air Quality Monitoring			15,000
South Yorkshire Air Quality Modelling			18,000
Care4Air Accreditation and Monitoring			15,000
Transport Economic Study Phase 2 Study			6,000
South Yorkshire "Access for All" Access improvements at Rail Stations			101,500
Community Transport Vehicle replacement scheme			50,000
South Yorkshire Shelter Programme Bus shelter replacements			50,000
South Yorkshire Wheels to Work Employment Initiative			20,000
South Yorkshire Shopmobility Support for Shopmobility schemes			7,500
Sub Total	130,000	0	283,000

Scheme	Local Scheme Funding	Strategic Schemes Funding	Partnership Schemes Funding
Traffic Management / Traffic Calming			
Monkwood Road, Rawmarsh Traffic calming		50,000	
Oakwood Road, Moorgate Traffic management scheme	5,000		
School Road, Wales Parking lay-by	5,000		
St Mary's Road, Rawmarsh, Traffic calming	5,000		
Wellgate / Hollowgate, Rotherham Route improvement	130,000		
Fitzwilliam Road / Mowbray Street, Eastwood Gap closure	15,000		
Ravenfield Crossroads, Ravenfield Junction improvement	150,000		
Middle Lane, Clifton Traffic calming and accessibility improvement	50,000		
Front Street / Well lane, Treeton Junction improvement	30,000		
Flanderwell Lane, Sunnyside Mini-roundabout and refuges	100,000		
Thorpe Salvin and Netherthorpe area Quiet lanes	20,000		
Speed Management Strategy Review of speed limits	30,000		
Demand Management Measures Controlled Parking Zone and Residents Parking	100,000		
Urban Traffic Management and Control UTC system		50,000	
Variable Message Signing Strategic Signing around the Town Centre		50,000	
Main Street, Rotherham Roundabout Improvement (assessment and design)		450,000	
Sub Total	640,000	600,000	
SUMMARY			
Rotherham's Local Scheme Funding	2,207,000		
Strategic Scheme Funding in Rotherham		1,425,000	
Partnership Funding in Rotherham			895,300
TOTAL FUNDING IN ROTHERHAM			4,527,300

Appendix B – Proposed Bridge Assessment and Strengthening Programme

Scheme	Description	Estimated Costs
Principal Inspections		£50,000
Assessments		£10,000
Asset Management		£50,000
Woodhouse Mill, South, Woodhouse	Repairs to spalling concrete	£20,000
Woodhouse Mill, North, Woodhouse	Footpath waterproofing repairs	£5,000
Chantry Bridge, Rotherham	Deck waterproofing	£50,000
James Street, Masbrough	Repairs to footbridge stair treads	£10,000
Clough Street, Masbrough	Repairs to bank seats, bearing and joints	£8,000
Main Street, Rotherham	Waterproofing of railway bridge	£10,000
Effingham Square Viaduct, Rotherham	Impressed Current Cathodic Protection Repair	£10,000
Rawmarsh Road, Rotherham	Canal bridge – joint replacement	£25,000
Rawmarsh Road, Rotherham	Railway bridge – joint replacement	£25,000
Halmshaw Bridge, Swinton	Repainting corroded steelwork	£10,000
National Grid Underpass, Rotherway	Recoating of corroded Armco	£15,000
Victoria Street, Swinton	Strengthening of service covers	£70,000
Whitelea Road, Swinton	Abandonment of bridge by infilling	£140,000
Back Lane, Hooton Levitt	Repair of spalled concrete	£7,000
TOTAL BRIDGE ASSESSMENT AND STRENGTHENING 2008/09		£515,000

Appendix C – Proposed Highway Maintenance Programme

Road Name	Description	Estimated Costs
A631 Rotherham Road, Maltby	Carriageway surfacing.	£180,000
A6021 Wellgate	Carriageway surfacing	£100,000
A630 Centenary Way (Northbound), Canklow	Carriageway surfacing	£20,000
Scheme Testing and Surveys	Scheme testing.	£90,000
B6060 The Baulk, North Anston	Carriageway surfacing.	£50,000
B6060 Ryton Road, North Anston	Carriageway surfacing.	£100,000
B6067 Aughton Lane, Aston	Carriageway surfacing.	£150,000
B6060 Woodhouse Green, Thurcroft	Carriageway surfacing.	£100,000
Potterdyke Avenue, Rawmarsh	Footway crossing.	£2,000
Sharpfield Avenue, Rawmarsh	Footway crossing.	£4,000
Thorogate, Rawmarsh	Footway crossing.	£2,000
Church Street, Wath	Footway crossing.	£6,000
B6410 Broom Lane Broom	Footway crossing.	£10,000
Garden Drive, Brampton Bierlow	Footway crossing.	£6,000
Spring Drive, Brampton Bierlow	Footway crossing.	£4,000
Bierlow Close, Brampton Bierlow	Footway crossing.	£2,000
Keeton Hall Road, Kiveton Park	Footway crossing.	£8,000
Hind Road, Whiston	Footway crossing.	£2,000
B6067 Worksop Road, Aston	Footway crossing.	£8,000
Carriageway microasphalt, Boroughwide	Carriageway surfacing.	£78,000
B6060 The Baulk, North Anston	Footway surfacing.	£12,600
Osborne Drive, Todwick	Footway surfacing.	£20,000
Dale Hill Road, Maltby	Carriageway surfacing.	£180,000
Barbers Avenue, Parkgate	Footway surfacing.	£10,000
Holmes Lane, Holmes	Footway surfacing.	£3,000
Frederick Street, Wath	Footway surfacing.	£5,400
Church Lane, Letwell	Footpath surfacing.	£7,500
Clarence Square, Dinnington	Footway surfacing.	£5,000
Elgar Drive, Maltby	Footway surfacing.	£40,000
Glaisdale Close, Laughton-en-le-Morthen	Footway surfacing.	£30,000
Yew Tree Avenue, North Anston	Footway surfacing.	£22,000
Glebe Road, Swinton	Footway surfacing.	£21,000
Heaton's Bank, Rawmarsh	Footway surfacing.	£39,000
Harrop Drive, Swinton	Footway surfacing.	£21,000
Canklow Road, Canklow	Footway surfacing.	£13,000
Oaklea Avenue Service Road, Wath	Carriageway surfacing.	£2,000
Hollywell Close, Rawmarsh	Carriageway surfacing.	£4,000
Telson Close, Swinton	Carriageway surfacing.	£1,000
Chapel Close, Thurcroft	Carriageway surfacing.	£4,000
Wet Moor Lane, Wath	Carriageway surfacing.	£4,000
Orchard Place Back Road, Wath	Carriageway surfacing.	£1,900
Burman Road Crescent West, Wath	Carriageway surfacing.	£1,900
TOTAL HIGHWAY MAINTENANCE PROGRAMME 2008/09		£1,370,300

ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS
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1.	Meeting:	Regeneration and Development Services Matters
2.	Date:	17 March 2008
3.	Title:	A630 Centenary Way/ Main Street – Proposed junction Improvement
4.	Directorate:	Environment and Development Services

5. Summary

The Cabinet Member is requested to approve in principle the scheme as shown on the drawing at Appendix A the commencement of detailed design and negotiations to acquire land needed for an improvement to the junction between Centenary Way, Masbrough Road and Main Street junction at Pool Green.

6. Recommendations

The Cabinet Member is requested to approve:-

(a) the principle of the scheme as shown in draft form on at Appendix A on drawing number M076011-104 - Signal Controlled Crossroads Arrangement Masbrough Street.

(b) commencement of detailed design and negotiations to acquire any land needed for the highway improvement.

7. Proposals and Details

The A630 Centenary Way/Main Street roundabout known locally as 'Pool Green' was one of four junctions along Centenary Way that were identified for potential signalisation as part of the sylTS. As a result JMP consultants were commissioned to develop an Urban Traffic Control system (UTC) for Rotherham town centre with the intention of providing control of traffic movements on A630 Centenary Way [the inner bypass]. Minute no. 300 of the Economic and Regeneration Development services meeting held on the 21 May 2007 refers to this.

The study found that replacing the current priority controlled roundabout with a signalised crossroads was the most effective improvement for Pool Green. A preliminary layout is attached at appendix A. However, at an estimated cost of £3m this scheme was not considered the most appropriate use of the sylTS funding as it would require monies over and above those provided through sylTS and would also mean that no sylTS funding could be channelled into other locations, or other measures, to offer RMBC greater network control. The improvement, because it may require land outside of current highway limits, was also not considered to be deliverable within the timescales of sylTS which is primarily funded from the Objective 1 programme

Since then £450,000 has been granted from the LTP Strategic Schemes allocation towards this scheme for the financial year 2008/9 to enable the scheme to be developed. The intention is that further bids for funding in 2009/10 and 2010/11 will be made to enable the scheme to be implemented once detailed design and other necessary procedures are complete. In the light of this award it is suggested that detailed design and land acquisition should be undertaken.

8. Finance

Funding has been allocated for the development this scheme from the LTP Strategic schemes allocation and further funding is anticipated.

9. Risks and Uncertainties

Implementation is dependent on continuing financial support from the LTP and land acquisition.

10. Policy and Performance Agenda Implications

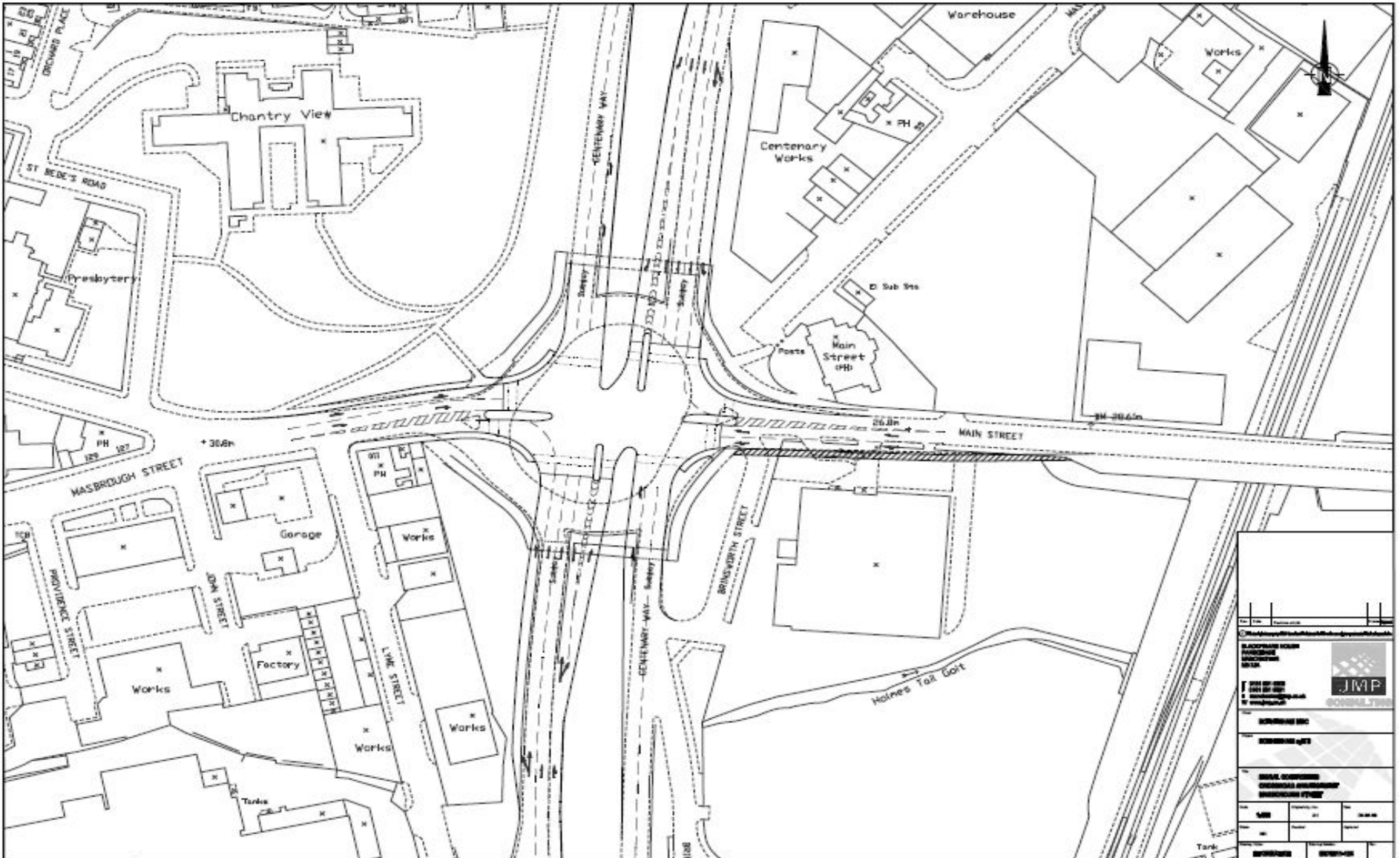
The project accords with the aims and objectives of LTP2 as it will assist in the reduction of congestion at a key location and support regeneration initiatives.

11. Background Papers and Consultation

Rotherham sylTS. JMP. 27 March 2007
South Yorkshire Local Transport Plan 2006-2011

Contact Name: Tony Sarjeant, Principal Transportation Officer, Planning and Transportation Service, extension 2958,
tony.sarjeant@rotherham.gov.uk

APPENDIX A



ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS
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1.	Meeting:	Regeneration and Development Services Matters
2.	Date:	17 March 2008
3.	Title:	A630 Centenary Way, Canklow – Temporary safety measures. Ward 2 Boston Castle
4.	Directorate:	Economic and Development Services

5. Summary

To report the result of an investigation into temporary road safety measures on A630 Centenary Way while funding is secured for a major maintenance scheme.

6. Recommendations

Cabinet Member resolve that:

- i) the speed limit on a section of the Centenary Way, as indicated on the drawing attached as Appendix A, be reduced to 40mph on a temporary basis**
- ii) improved warning signing, in the form of vehicle activated signs, be implemented**
- iii) a twelve months review of the effectiveness of the works is undertaken**

7. Proposals and Details

An exceptional maintenance bid was made to the Department for Transport (DfT) in 2007 for funding to repair Centenary Way by removing slag material from the road construction which is continually expanding causing a very uneven and potentially dangerous surface. This bid was unsuccessful and the DfT have suggested that a new bid should be progressed through the Regional Funding Allocations for major schemes.

A request for funding of the exceptional maintenance scheme from the Regional Funding Allocations has been submitted to the Regional Assembly. An indication of whether the scheme is likely to be supported should be received by June 2008. If supported this would allow for a start to be made on site before any temporary speed reduction made expired.

Although some patching work took place in early December 2007 it is considered that some interim road safety measures should to be implemented until the outcome of this new bid is known as the uneven surface could contribute to a loss of control accident. Such an accident has the potential for a vehicle to cross into the opposite carriageway with the risk of serious or fatal injuries. The carriageway surface also causes problems for motorcyclists and this group of road users are vulnerable to serious or fatal injuries should they lose control. Four options have been considered and these are discussed below.

Option one

Improve warning and information signing in the form of two vehicle activated signs. This would have the advantage of targeting the fastest drivers and should reduce the overall speed of traffic. This should also reduce the speed of motorcyclists.

Option two

Impose a temporary speed limit reduction to 40mph on the whole of Centenary Way. Traffic speeds should be reduced with an inherent reduction in the risk of a serious or fatal accident occurring. However drivers may not comply with this reduced speed limit and South Yorkshire Police have said that they would not support a blanket speed limit reduction on Centenary Way, they would however support a temporary speed limit reduction on the worse section of carriageway.

Option three

Move all traffic onto the southbound carriageway in a contra-flow and impose a speed limit reduction to 30mph. Traffic speeds should be reduced with an inherent reduction in the risk of a serious or fatal accident occurring. However there would be significant cost involved in establishing gaps in the central reserve to allow traffic to cross over and in maintaining the temporary traffic management, there may be an increase in congestion as the operation of the roundabout at Sheffield Road would be affected, there is the potential for accidents to occur in

the contra-flow section and traffic may divert onto Canklow Road to avoid the restrictions.

Option four

Cone out the most affected lane in each carriageway and impose a speed limit reduction. Traffic speeds should be reduced with an inherent reduction in the risk of a serious/fatal accident occurring. However there would be significant cost involved in maintaining the temporary traffic management, there may be an increase in congestion as the operation of the roundabout at Sheffield Road would be affected and traffic may divert onto Canklow Road to avoid the restriction.

It is recommended that option one, improved warning and information signing, is implemented together with a temporary speed limit reduction to 40mph on the worst affected section of Centenary Way. These measures would together act to reduce the speed of vehicles and have the least affect in terms of additional delay to road users. Officers are currently taking steps to ensure that these works can be implemented quickly once the decision of the Cabinet Member is known.

A plan showing the extent of the proposed speed limit reduction and details of the new signing is attached as Appendix A.

8. Finance

The proposed scheme is estimated to cost £15,000. Funding is available from the Local Transport Plan Integrated Transport Capital Programme for 2007/08.

9. Risks and Uncertainties

The order for the temporary speed limit would only be valid for 18 months. If it was necessary to have the speed limit reduction in place for longer than this a request would have to be made to the Secretary of State for Transport seeking permission to extend it. The need to extend the temporary speed limit restriction beyond 18 months should be considered when the effectiveness off the works is reviewed after 12 months.

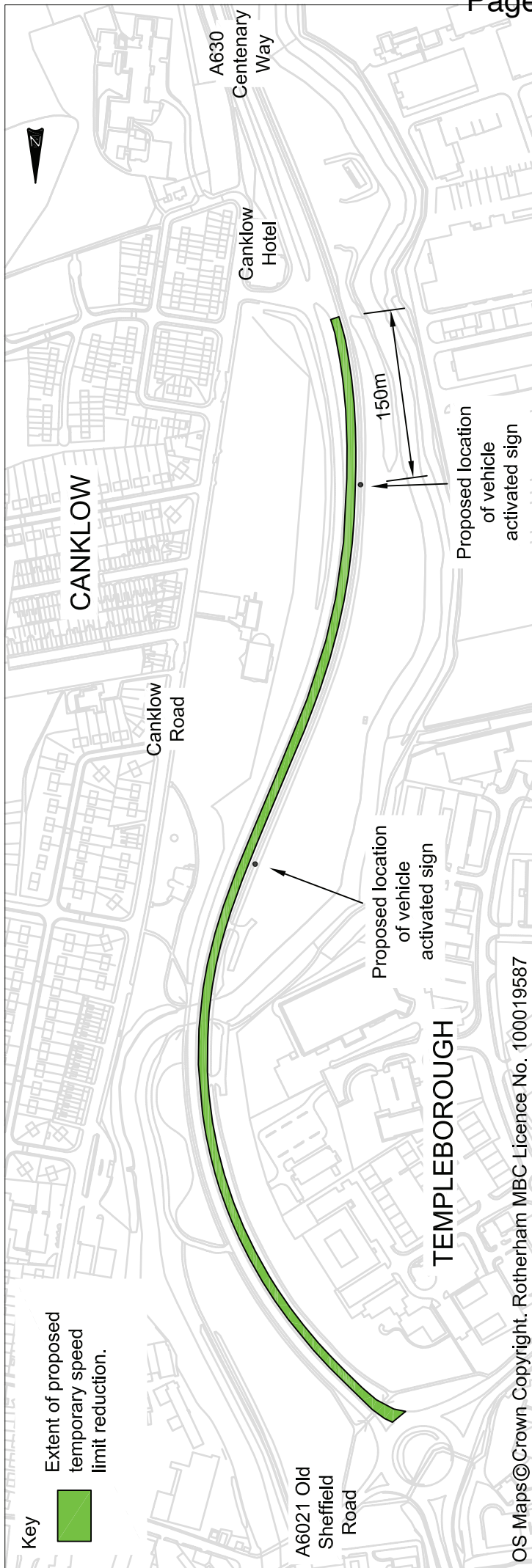
10. Policy and Performance Agenda Implications

None.

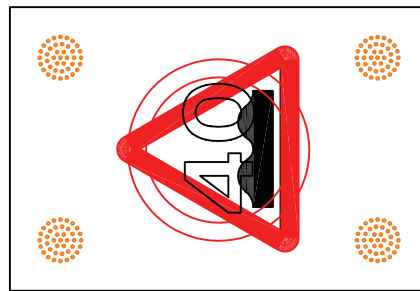
11. Background Papers and Consultation

Informal discussions have taken place with South Yorkshire Police regarding these proposals and they are in agreement with the recommendations of this report.

Contact Name: *Matthew Lowe, Engineer, Ext. 2968,
matthew.lowe@rotherham.gov.uk*



Extent of proposed temporary 40mph speed limit
Not to scale



Note

- 1. When activated the sign will show uneven carriageway warning sign and then 40 speed limit in rotation.

Detail of vehicle activated sign.

ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS
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1.	Meeting:	Cabinet Member for Regeneration Development Services
2.	Date:	17th March 2008
3.	Title:	RERF – 5.23 Flood Alleviation Scheme
4.	Directorate:	Environment and Development Services

5. Summary

This report seeks approval for £248,482 of RERF capital to be used to underwrite a potential shortfall in funding for the Rotherham flood alleviation scheme. The reason for the request is the unforeseen costs due to the floods of June 2007 and additional legal fees relating to the diversion of the Dog Star gas main, which has used the contingency element of the budget. Additional funding has been sought from Objective 1 and Yorkshire Forward, to cover this shortfall. Decisions on these applications are expected in 2008/09 financial year, however delivery on the scheme needs to continue. Should funding be secured from external sources then the level of RERF required will be reduced accordingly.

6. Recommendations

That £248,482 capital is approved from Rotherham Economic Regeneration Fund. Should further funding be approved from external sources, then the amount of RERF required will be reduced accordingly.

7. Proposals and Details

Background

Previous Reports to Members have outlined the basis of Phase 1a of the Templeborough to Rotherham Flood Alleviation scheme, the development of Phase 2 under Urban Renaissance and within these identify the need for wider flood risk working.

Phase 1A, from near Magna to the Centenary Way roundabout at the end of Sheffield Road. Construction started in October 2006 and is expected to be completed mid 2008.

The scheme currently has a budget of £14.3 million funded by Yorkshire Forward, Objective 1, Environment Agency (Regional Flood Defence Committee) and Rotherham MBC.

Within the main contract item "normal" contract changes were allowed for by the inclusion of a risk pot of £308,000 in the main contract which has now been fully taken up. However, a series of "Exceptional Changes" have also had to be managed by the project team that are beyond what could be regarded as normal. These have been both within the main contractor remit and within the Rotherham MBC direct scheme management budget.

The Volker Stevin contract has incurred £800,000 of additional Exceptional spend on issues resulting from the floods of June 2007.

Within the RMBC Managed element of the scheme some £309,000 has been incurred on legal costs from the Dog Star gas main diversion and similar third party costs.

To date these items have been managed within the overall available budget.

The Proposal

The consequence of these additional costs is that any capacity to accommodate change, and extra cost, within the existing budget has now been used up. So any additional cost changes will now need the Council to cover this.

This has meant that any capacity in the scheme budget to manage any further changes has been taken up and the potential for overspend has to be seriously addressed now in terms of budget provision, therefore approval for an extra spend of £248,482 is sought now.

Options available to manage the overspend.

The following options are available to the Council to deal with further expected change / cost overrun:-

1. The Council could cover the overspend provision by increasing its own Capital provision

If the Council were to cover the extra cost this would be a 21% increase in allocation, taking the full amount contributed to £1,299,754. If external grant is not forthcoming this will be the reversion position.

2. The scheme could be amended to reduce / remove an existing provision

The only major single allocation remaining uncommitted is the provision for a payment of the dowry sum of £436,000 to Sheffield Rotherham Wildlife Trust SRWT.

The involvement of Sheffield Rotherham Wildlife Trust as management partner will bring a strong involvement of an effective outside partner and much better quality delivery of the wetland scheme. The transfer of funds should be completed by the end of March. If these funds aren't transferred then the damage to the scheme would be significant in terms of wetland management capability and would include the loss of external grant funding through SRWT of a further £200,000 external grant that comprises bids to landfill tax and Interreg.

3. Bids to external funding

This requires a change to the SRIP allocation that is led by RMBC for Town Team. This potential has been raised with the two main funders Objective 1 and Yorkshire Forward. Objective 1 say that a review of commitments is due in March. Yorkshire Forward informal response is that they may be supportive but a strong case will need to be made. Therefore an immediate decision from both funders is some weeks away.

We have agreed to manage and claim more Yorkshire Forward spend by the end of March 2008 to help them achieve their financial year end targets. As a consequence the RMBC Capital contribution allocation to the project will now move back into the 2008/9 financial year.

Bids to external grant funding are £110,789 to Objective 1 and £137,693 to YF SRIP. This in total is around 2% on total scheme cost. If YF and Objective 1 agree this would also require the Council to agree this increase in the SRIP Urban Renaissance allocation to the Scheme from the present £5,080,000 figure to £5,217,693. This is being submitted to CMT on 10th March 2008

4 Underwriting from RERF whilst external grant bids are made asking them to increase their allocation.

In view of the potential time delay on external funding decisions Council underwriting of this additional spend from the Rotherham Economic Regeneration Fund RERF budget could cover the short term budgetary management issue to allow scheme commitments to be maintained whilst external grant allocation submissions are progressed.

5. The additional funding is not required.

This is an unlikely risk assessment. The contractor and project manager advise that knowledge of the ground conditions that have been encountered

on the south bank of the area of Firth Rixons are likely to be replicated on the opposite bank and will give rise to unusual higher costs than budgeted for.

Should RERF contribute towards this scheme, the outputs gained will be 5 hectares of land improved.

The request has been scored against and meets the funding criteria.

8. Finance

Revised budget for Flood Alleviation Scheme.

Funding	Scheme Total	Bids submitted to reduce call on RERF
RERF		
Capital	248,482	
Revenue		
TOTAL RERF	248,482	
Other Funding Sources		
Obj 1	5,670,240	137,693
YF - SRAP and SEZ SRIP	2,148,000	
YF - Urban Ren SRIP	5,080,000	110,789
Environment Agency	358,000	
RMBC	1,051,272	
TOTAL OTHER FUNDING	14,307,512	
Grand Total	14,555,994	248,482

The amount of capital available in RERF is £254,586, which is sufficient to fund this request.

9. Risks and Uncertainties

Phase 1 is on course to hit its planned completion of June-August 2008. Indeed, it must do this to allow compliance with the Objective 1 final year close down timetable. The occurrence of further unexpected events cannot be ruled out however and cost budgeting provision to cope with any further exceptional events/ costs has now been taken up with the 2007 events noted in the description section 7 earlier. So a higher cost outturn has high probability and prudent cover for this eventuality is sensible at this stage.

10. Policy and Performance Agenda Implications

The Flood Alleviation Scheme project and the Flood Risk research supports the aims of:

- Rotherham Community Strategy
- the vision for Rotherham Town Centre (as contained in the Charter and the Strategic Development Framework)

- the objectives of PPS25 – Development and Flood Risk
- the delivery of the objectives of the South Yorkshire Housing Market Renewal Pathfinder.

This deals with the upstream end of the community wide scheme and provides the compensation area at Centenary Riverside that sets the levels for the whole Urban Renaissance area future Phase 2 delivery.

11. Background Papers and Consultation

Urban Renaissance Flood Scheme brochure

Objective 1 and YF funding business Plan

A series of Members reports

Extensive consultation in Phase 1 undertaken with outside agencies and local businesses affected.

Report to CMT 10th March 2008

This supports wider project work on the Urban Renaissance Flood scheme that continues to be developed through direct consultation with scheme partners and wider consultation with stakeholders, statutory bodies and those landowners' who are directly affected. For instance a consultation day was held in the town centre in September 2007.

Reports to members will continue as the delivery of the various elements of the work progress.

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ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS
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1.	Meeting:	Cabinet Member for Economic & Development Services
2.	Date:	17 th March 2008
3.	Title:	Town Centre Spaces Policy Review- General Policies (Report 1 of 5)
4.	Programme Area:	Environment & Development Services

5. Summary

Rotherham Metropolitan Borough Council exercises its powers under part VIIA of the Highways Act 1980 by granting licenses to commercial and not for profit organisations to use designated pitches within the town centre for the purposes of street trading, promotional activities, events & charitable collections.

The Town Centre Management Team currently administers the Town Centre Spaces policy which sets out the available pitches, types of permitted activity and pricing structure.

This report sets out the recommended revisions to the general policy.

6. Recommendations

That the Cabinet Member notes the content of this report and agrees to the following recommendations to:-

- i. **Categorise the activities under the 6 headings as set out in this report and to make policy provisions accordingly (categories including Promotions/ Charitable Collections/ Events & Entertainment/ Mobile Catering Unites/ Fairground Rides/ Musical Entertainment & Busking)**
- ii. **Remove pitches 5, 6, 8, 9, 15 (as shown on appendix 1 of this report)**
- iii. **Create 4 new pitches (on Effingham Street x 3 and on Main Street x 1)- as shown in appendix 1 of this report**
- iv. **Revise the permitted uses associated with each pitch (as shown in appendix 2 of this report)**
- v. **Revise the application & booking procedure as set out in this report**
- vi. **The location of pitches & permitted activity is reviewed periodically (as appropriate) in line with Town Centre Redevelopments**

7. Proposals and Details

This report highlights the key changes that should be made to the Town Centre Spaces Policy.

We have, as part of the review process, highlighted the current issues or difficulties with the existing policy as well as identifying best practice relating to management of the Highway in other town and city centres.

Review of types of use:

Experience has shown that the variety of activities currently carried out on the Highway have different issues associated with them, as such it is proposed that the town centre policy contains separate sections relating to the revised headings, which are:

The suggested categories are:

1. Promotions (to include Public Information Provision, Market Research, Exhibitions & Displays, Consultation, Canvassing, Business Promotion (including not for profit organisations), Petitions.
2. Charitable Collections
3. Events & Entertainment
4. Mobile Catering Units
5. Fairground Rides
6. Musical Entertainment & Busking

Subsequent reports detail policy recommendations linked to each of the above categories.

Number, location & uses permitted on pitches:

The usage and appropriateness of existing locations has been reviewed and comments and views of all those consulted considered. It is suggested that:

- Pitches 5, 6, 8, 9, 15 (shown on appendix 1) are removed.

The removal is suggested based on the current poor usage/inappropriateness of these pitches.

- 3 new pitches are created on Effingham Street and 1 new pitch is created on Main Street (shown on appendix 1)

The creation of these pitches will formalise the use of these spaces which have proved to be the most suitable location for Fairground Rides and a Mobile Catering Unit (operating on Main Street in the evening only).

- That the permitted uses linked to pitch numbers are revised (proposed new uses shown on appendix 2)

The appropriate uses attached to the pitch numbers has also been reviewed based on feedback from those consulted and based on experience of which uses work best in which locations.

It is necessary to consider the impact of activities carried out under the town centre spaces policy in light of the aspirations for improvements to the town centre environment as detailed in the Public Realm Strategy. Any proposals should support this and other plans as part of the wider Renaissance programme relating to the future use and aesthetics of public spaces within Rotherham town centre. As such it is proposed that the location of pitches & associated uses be reviewed on a periodic basis (as appropriate) to ensure continuous links to the wider regeneration plans for the town centre.

Use of generators:

Previously, electricity has been made available for use at a number of pitches in the town centre. This has proved more difficult recently since there are issues linked to the Council maintaining and repairing unmetered supplies. This means that the use of electricity has been withdrawn at pitches located at the fountain outside Boots and at the side of Woolworths on College Street, affecting 5 of the existing pitches.

Until a solution can be found and a metered supply installed (if appropriate), where electricity is required, licensees must use a generator. Guidance on the use of generators has been drawn up and is issued to applicants. Subsequently the details of any generator need to be provided on the appropriate generator form along with an appropriate risk assessment related to the use of a generator in the town centre. Approval must be given by the appropriate RMBC Officer prior to any generator being used.

Booking Procedure:

It is suggested that in order to ensure that applications can be fully considered by the Town Centre Management team (at the weekly spaces meeting), applications must be received a minimum of 7 days in advance of the date the pitch is required, with the exception of 'Events & Entertainment' for which an 8 weeks notice period is recommended (due to the time needed to approve risk assessments/ site plans etc.) or for Food Traders (where separate arrangements are made).

Throughout the year the Council undertakes events, markets and other activities which contribute to the vitality and viability of the town centre. The availability of pitches is dependent on this annual events programme and current arrangements ensure that any such activities take precedence over other bookings.

It is recommended that a policy is included relating to the communication with applicants who would be affected and as such it is proposed that they should be notified of such events at time of booking and where possible alternative dates suggested. However, in circumstances whereby bookings have already

been taken for pitches and/or licenses issued, applicants should be given a minimum of 14 days written notice of the change in availability.

Payments:

It is suggested under the new policy that licenses can only be issued where payment has been received (in order to reduce the time taken to chase payment from applicants).

Since the payment of fees is linked to the administrative costs of managing the policy it is suggested that fees are non-refundable in all circumstances unless:

- Notification of cancellation is given 7 days prior to the date of booking.
- Notification of a change of date required is given 7 days prior to the date of original booking (in these circumstances fees will be 'transferred').
- In circumstances where the Council has to cancel a booking/ withdraw a license prior to the activity taking place.
- Fees are submitted but an application is refused.

Where a license is revoked due to non compliance with the conditions of that license no refund will be made.

Next Steps:

In line with the Highways Act, where new pitches are to be created on the Highway, consultation will be required with premises likely to be materially affected or where the frontage of the premise will be affected by the proposal. This should be in the form of a notice by giving details of the proposal and specifying a period (of not less than 28 days) during which representations can be made to the council.

On completion of the necessary consultation, formal policy documents, information packs and application forms will be created and presented to this group for information at a future meeting. Any revision to formal policy documents will be done with help and advice from RMBC's legal and/ or licensing team.

8. Finance

Any financial implications are reported in the report associated with the proposed fee increase (report 5 of 5 to this meeting).

9. Risks and Uncertainties

There is a risk that if the existing policy is not reviewed, amended and subsequently enforced, the vitality & viability of the town centre will suffer.

10. Policy and Performance Agenda Implications

The management of Town Centre Spaces forms part of the overall function of Town Centre Management. The original aim of the Town Centre Spaces Policy was to ensure that activities complimented permanent town centre businesses and to improve the town centre environment and shopper experience in general; this is vital if the town centre is to be developed as a shopper destination (as identified under the theme of the priority theme of Rotherham Achieving).

11. Background Papers and Consultation

Report to Economic and Development Services Matters Meeting- 28th June 2004.

Town Centre Spaces Policy & Procedure (March 2004)

Report to Cabinet Member for Economic & Development Services (November 2007)

In making recommendations for the revision of the existing policy, extensive consultation has taken place as follows:

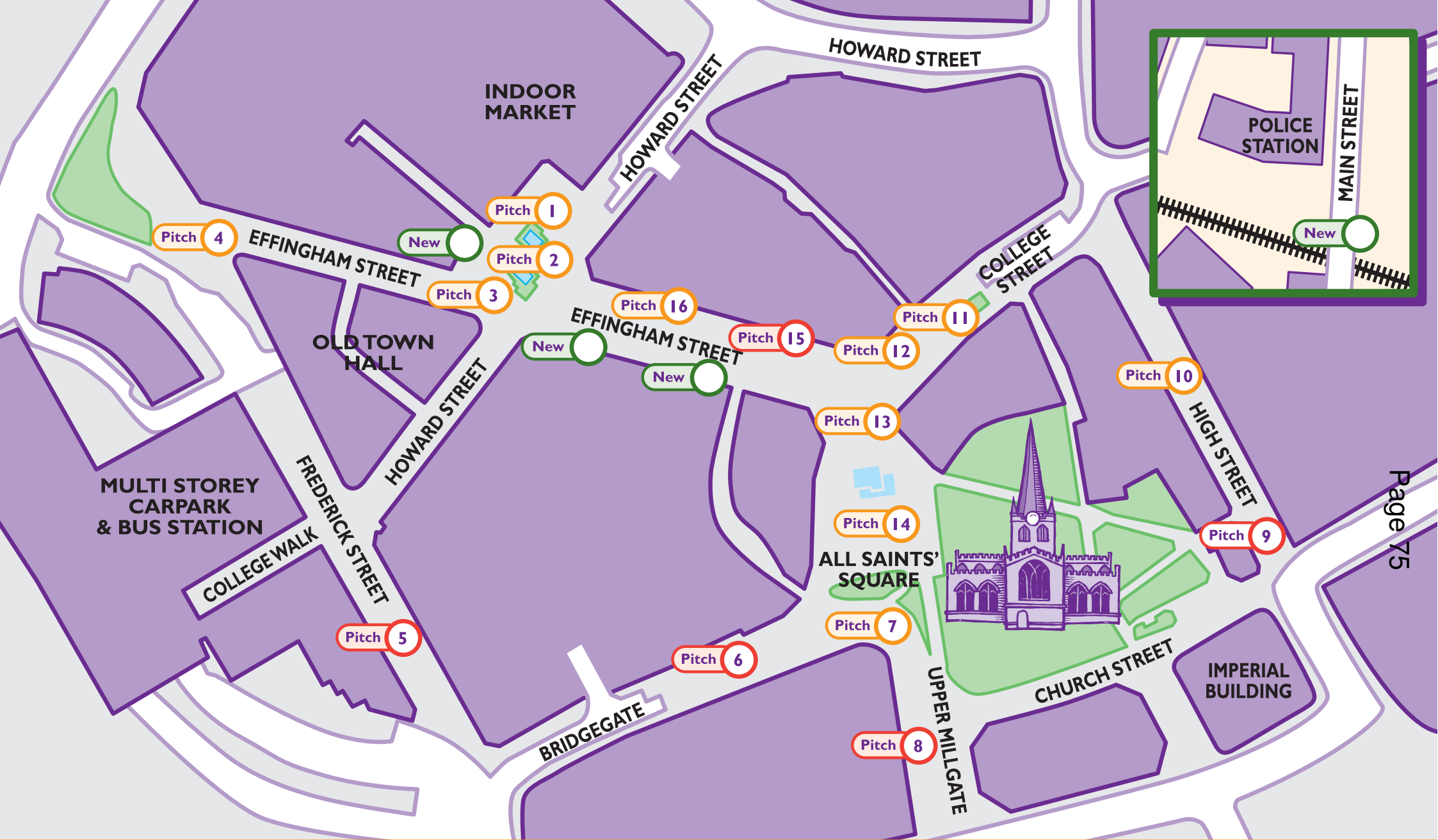
- Questionnaire sent to all Town Centre Businesses & follow up visits made (71 responses received in total).
- On-street survey with members of the public carried out (114 responses in total).
- Meetings & subsequent survey sent to existing Food Traders in the town centre (3 responses of a possible 4 received).
- Meetings & subsequent survey sent to existing Fairground Ride Operators (1 response of a possible 4 received).
- Surveys sent to food traders who have expressed an interest in trading in the town centre (1 response received).
- Meetings & correspondence with RMBC Legal, Highways, Licensing & Environmental Health teams.

Consultation has also been undertaken with Local Authority Officers/ Town Centre Management Teams from other locations

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Town Centre Spaces

= Existing Pitch
 = Removed Pitch
 = New Pitch

Town Centre Pitches- Proposed Uses

Pitch Number	Uses	Notes
1	Mobile Catering Units/ Promotions/ Musical Entertainment	Primary use is Mobile Catering Units
2	Mobile Catering Units/ Promotions/ Musical Entertainment	Primary use is Mobile Catering Units
3	Mobile Catering Units/ Promotions/ Musical Entertainment	Primary use is Mobile Catering Units
4	Promotions/ Musical Entertainment/ Events	
5	Pitch is to be removed	
6	Pitch is to be removed	
7	Promotions/ Charitable Collections/ Events	
8	Pitch is to be removed	
9	Pitch is to be removed	
10	Promotions/ Musical Entertainment/ Events/ Charitable Collections	
11	Mobile Catering Units/ Promotions/ Charitable Collections	Primarily used by Mobile Catering Unit on Tuesdays
12	Promotions/ Charitable Collections/ Fairground Rides	
13	Promotions/ Events/ Musical Entertainment/ Fairground Rides	
14	Promotions/ Events/ Charitable Collections/ Musical Entertainment	Most commonly used for Events & Promotions. Charitable collections only permitted where linked to an event.
15	Pitch to be removed	
16	Promotions/ Charitable Collections	Except Tuesdays
TBC – Effingham Street	Fairground Rides	New pitch
TBC – Effingham Street -	Fairground Rides	New pitch
TBC – Effingham Street	Fairground Rides	New Pitch
TBC- Main Street	Mobile Catering Units	New Pitch- Use permitted in Evenings Only

* Some major events use all most or all of the pitches in the town centre.

ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS
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1.	Meeting:	Cabinet Member for Economic & Development Services
2.	Date:	17 th March 2008
3.	Title:	Town Centre Spaces Policy Review – Promotions & Charitable Collections (Report 2 of 5)
4.	Programme Area:	Environment & Development Services

5. Summary

Rotherham Metropolitan Borough Council exercises its powers under part VIIA of the Highways Act 1980 by granting licenses to commercial and not for profit organisations to use designated pitches within the town centre for the purposes of street trading, promotional activities, events & charitable collections.

The Town Centre Management Team currently administers the Town Centre Spaces policy which sets out the available pitches, types of permitted activity and pricing structure.

This report sets out the recommended revisions to the policy for ‘Promotions’ & Charitable Collections.

6. Recommendations

That the Cabinet Member notes the content of the report and agrees with the recommendations relating to:

- i. The policies for ‘Promotions’ and Charitable Collections as detailed in this report.**
- ii. The review of policies relating to Fund Raising Activities in 12 months (in light of the changes proposed as part of the Charities Act 2006).**

7. Proposals and Details

Promotions:

'Promotions' generally covers Public Information Provision, Market Research, Exhibitions & Displays, Consultation, Canvassing, Business Promotion (including not for profit organisations) & Petitions and is generally the most popular type of application received.

It is recognised that whilst some promotions offer a valuable information service to the general public, some are perceived as intrusive or causing an annoyance to those shopping in the town centre. The nature of the promotion as well as the location has proved to be of particular importance when reviewing how to best manage such activities. The results of the consultation undertaken can be found below.

<i>How do promotions impact upon...</i>	<i>V Positively</i>	<i>Positively</i>	<i>Neither</i>	<i>Negatively</i>	<i>V. Negatively</i>
Your overall impression & enjoyment of the town centre (members of the public)	15	40	34	9	1
The vitality & vitality of the town centre (businesses)	4	35	41	15	4
Your individual business	0	14	63	15	3

In order to secure the right balance of promotions in the town centre the following recommendations are made:

- The discretionary powers of the Town Centre Management Team when approving or refusing applications (with regards to the suitability of a promotion) continue to be used.
- The number of 'promoters' using each pitch is limited to a maximum of 3.
- That no more than 2 pitches are licensed for a single promotion on any one day (and that no 2 similar promotions are booked on any one day).
- Where possible promoters are booked in pitch 13 which is least intrusive for businesses operating in the town centre and which provides space for display boards/ marquees.
- All promoters should wear a badge which clearly shows that they have permission to undertake a promotion in the town centre (to reassure members of the public that promotions are legitimate and to clearly identify those who are operating without a license).
- Applications are received no later than 7 days prior to the date that the pitch is required (to allow the application to be discussed at the weekly town centre spaces meeting).

Charitable Collections:

The issues associated with Charitable Collections are similar to those cited for 'Promotions' in that whilst a large proportion of the respondents felt that

Charitable collections positively impacted upon their visit to the town centre and felt they should be supported, others felt pressurised to donate and being pestered by collectors annoyed them.

<i>How do Charitable Collections impact upon...</i>	<i>V Positively</i>	<i>Positively</i>	<i>Neither</i>	<i>Negatively</i>	<i>V. Negatively</i>
Your overall impression & enjoyment of the town centre (members of the public)	4	46	29	18	3
The vitality & vitality of the town centre (businesses)	4	13	59	23	1
Your individual business	0	6	73	8	4

As such it is recommended that:

- The number of collectors using each pitch is limited to a maximum of 2 (in line with the regulations made by RMBC with regard to Street Collections).
- That no more than 2 pitches are licensed for a single collection on any one day (and that the existing policy that only 1 collection per week is permitted continues).
- All Charitable collectors should wear a badge which clearly shows that they have permission to undertake a collection in the town centre (to reassure members of the public that collections are legitimate and to clearly identify those who are operating without a license).
- That the regulations made by RMBC with regard to Street Collections* are highlighted & that where these regulations are not adhered to a license may be revoked or future applications refused.

** Regulations with regard to street collections:*

'8. No collection shall be made in a manner likely to inconvenience or annoy any person.

9. No collector shall importune any person to the annoyance of such person.

10. While collecting-

(a) a collector shall remain stationary...'

Future Implications

The regulation of street collections by Local Authorities is currently covered under Section 5 of the Police, Factories etc. (Miscellaneous Provisions) Act 1916. This Act relates only to the collection of money (and does not extend to cheques, direct debits or standing orders).

RMBC currently regulates activity using these powers and as such no collection should be made in any street or public place within Rotherham unless a permit is obtained by the Licensing Authority. Licenses issued under the Highways Act by the Town Centre Management Team are only done so where the appropriate permit has first been obtained.

The provisions of the Charities Act 2006 in relation to the regulation of public charitable collections will not come into force until 2009, however the public collections regime will cover standing orders and direct debits and as such Local Authorities will be able to regulate such activities (as per the current arrangements for cash collections). Therefore activities relating to direct debits, albeit on behalf of charitable organisations, will be considered for the purposes of this policy under the category of 'promotions' (based on the process for applications and restrictions being the same). However it is recommended that a 'promotion' of this nature is not booked on the same day as a Charitable Collection.

It is worth noting however that these arrangements are likely to be reviewed in light of the Charities Act 2006 coming into force in 2009. It is understood that consultation will be undertaken with Local Authorities with regards to the guidance that will be issued setting out the provisions that should be made for fundraising activities. It is suggested that Local Authorities will be encouraged to provide sufficient access to public space for such activities; as such this will need to be considered in context of the Town Centre Spaces Policy.

Initial discussions have taken place with the Public Fundraising Regulatory Association (PFRA) who currently act on behalf of 116 charities and not for profit organisations. PFRA work with Local Authorities to draw up voluntary site management agreements, through which acceptable levels of public fundraising are determined. PFRA then manage the bookings on behalf of Town Centre Management Teams by allocating pitches to their members. PFRA members sign up to a Code of Conduct, enforcement of which is managed by PFRA themselves based on feedback from local contacts. Currently 130 Local Authorities work with PFRA under such arrangements and there is scope to discuss the suitability of such a set up in Rotherham, however this would need careful consideration given that initial discussions suggest that there would be an expectation to make more pitches available for such activities, and as a result, the co-ordination of activities throughout the town centre would be more difficult to manage.

Next Steps

If the recommendations are supported by Members the following documentation will be developed and submitted at a future meeting:

- Charitable Collections & Promotions Application Form
- Procedures for applying to undertake a Charitable Collection and Promotion Rotherham Town Centre
- Example License (& necessary schedules) specific to these activities

8. Finance

Any financial implications are reported in the report associated with the proposed fee increase.

9. Risks and Uncertainties

Detailed in report 1 of 5 to this meeting.

10. Policy and Performance Agenda Implications

Detailed in report 1 of 5 to this meeting.

11. Background Papers and Consultation

Detailed in report 1 of 5 to this meeting.

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ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS
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1.	Meeting:	Cabinet Member for Economic & Development Services
2.	Date:	17 th March 2008
3.	Title:	Town Centre Spaces Policy Review- Mobile Catering Units (Report 3 of 5)
4.	Programme Area:	Environment & Development Services

5. Summary

Rotherham Metropolitan Borough Council exercises its powers under part VIIA of the Highways Act 1980 by granting licenses to commercial and not for profit organisations to use designated pitches within the town centre for the purposes of street trading, promotional activities, events & charitable collections.

The Town Centre Management Team currently administers the Town Centre Spaces policy which sets out the available pitches, types of permitted activity and pricing structure.

This report sets out the recommended revisions to the current policy relating to Mobile Catering Units.

6. Recommendations

That Cabinet Member notes the content of the report and supports the following recommendations:

- i- That food trading be licensed to continue at it's current level (but that further expansion of this activity be prohibited)**
- ii- That food uses are removed from pitches 11 & 12 (with the exception of pitch 11 on Tuesdays)**
- iii- That RMBC continues to exercise it's powers under Section VII A of the Highways Act 1980 to control the location of Mobile Catering Units in the Town Centre**
- iv- That criteria for determining applications is developed (per the headings detailed in the report and form part of the policy) and a formal application process be implemented**
- v- That Licenses be issued for a three month period**

7. Proposals and Details

There are currently three mobile catering units which are licensed under the town centre spaces policy. Two of these traders have been located in the town centre for approx. seven years and one for six months.

In determining the most suitable means of managing food trading in the town centre, the impact of this activity on the town centre as a whole and on individual businesses was considered as part of the consultation; the results of which are shown below.

<i>How do mobile catering units impact upon...</i>	<i>V Positively</i>	<i>Positively</i>	<i>Neither</i>	<i>Negatively</i>	<i>V. Negatively</i>
Your overall impression & enjoyment of the town centre (members of the public)	8	39	28	14	4
The vitality & vitality of the town centre (businesses)	4	38	35	14	6
Your individual business	1	18	54	7	10

The results showed that whilst a consistent percentage of respondents felt that the catering units had a negative impact on the town centre and their business, this was outweighed by a larger percentage of respondents who felt that, with regards to the town centre as a whole, mobile catering units had a positive impact (47% of members of the public and 42% of town centre businesses stated this).

Comments in support of the catering units were linked to the increased choice in food available to shoppers and those working in the town and the competitive prices. It was also noted that these stalls encourage people to use public space and eat outdoors. However comments were also received regarding the unfair competition that these units provide for permanent cafes and eateries that pay rent & rates etc. The importance of the quality of the food, hygiene standards and look of the vehicles themselves were all highlighted in the feedback.

The continuation & location of mobile catering units:

It is recommended, based on the consultation results, that food trading should continue to be licensed in the town centre at the current level, but that reductions are made to the number of food pitches available in the town centre to prevent a further expansion of this activity.

There are currently 5 pitches with food uses, 3 adjacent to the Fountain at Boots (pitches 1-3) and 2 along College Street (pitches 11 & 12). It is suggested that the current locations used by Food Traders (1-3) are the most suitable since they are least intrusive to town centre businesses in terms of noise and/ or smell given the distance from shop frontages. Pitch 11 is however required on a Tuesday only, when the street market is located on

Effingham Street (which overlaps with pitch 3). As such it is recommended that food trading is limited to pitches 1-3 (and pitch 11 on Tuesdays only).

It is however recommended that an additional pitch is formally created under the Highways Act for use for food trading purposes (on an evening only). This pitch is located on Main Street and food sales here help to address community safety issues since people leaving the Liquid & Envy nightclub can purchase food and get a taxi without having to walk back into the town centre. This pitch has previously been used on an informal basis but it is recommended that to ensure consistency, the pitch is formally recognised as part of the spaces policy.

Future implications for the location of pitches for food trading:

The current Renaissance plans have the potential to dramatically change the physical environment in the town centre, not least through the implementation of the Public Realm Strategy. The location & suitability of town centre pitches will need to be considered periodically to ensure that they compliment the improvements to public space as part of the wider Renaissance programme.

The Public Realm Strategy identifies the market square (which encompasses the fountain and market entrance) as a potential 'high quality' area which should form part of a network of high profile public spaces. A project group has now been set up to help shape the redevelopment plans for this part of the town centre and to identify funding which could be used to match that already earmarked from the Council's capital programme; the aim is to ensure that a quality scheme can be implemented in line with the aspirations set out in the Public Realm Strategy.

It should therefore be recognised that any future plans may not support the location of mobile catering units on the current designated pitches, depending on their compatibility with any proposed scheme, and given that the recommendations in this report are to limit the sale of food to the 3 pitches adjacent to the fountain, the provision of pitches for mobile catering units could effectively be removed (unless other suitable locations could be identified).

The current license can be withdrawn if '...the Council considers that withdrawal of the license is necessary for the exercise of its functions as the Local Highway Authority or otherwise'. As such it could exercise these rights for either the purpose of allowing the physical redevelopment works to take place or to support the implementation of the Public Realm Strategy. Any claims from existing traders that they have a legitimate expectation to trade or objections linked to human rights arguments would be countered in terms of provision within the license for its termination which the traders have full knowledge of at the time they enter into it. The Council is not precluded from changing its policy to reflect changed circumstances.

The legislation to be used to control mobile catering units in the town centre:

Part of the review has included consultation with the Licensing Team with regards to the most suitable legislation that can be used to control street trading activity. This has included consideration of the Local Government (Miscellaneous Provisions) Act 1982.

RMBC has, by resolution, prohibited Street Trading in certain streets in the Borough under schedule 4 of the Local Government (Miscellaneous Provisions Act) 1982 by designating them as 'Prohibited Streets'. Certain activities are exempt from the definition of street trading including 'the use for trading under Part VIIA of the Highways Act 1980 of an object or structure placed on, in or over the Highway'. These are the arrangements which are currently used by RMBC to license street trading under the Town Centre Spaces Policy.

There is an opportunity to consider alternative arrangements for the management of Street Trading by designating streets as 'Consent Streets' or 'License Streets' as per the Local Government (Misc. Provisions) Act 1982; however the real operational benefits are unclear. Although a change to these alternative arrangements would allow the Council to charge fees they consider reasonable it would require the de- designation of streets through resolution and through a process of publishing a notice of the intended new resolution, consultation, consideration of representations and publication of a second notice.

The use of 'Consent Streets' would mean granting permission based on individual merit at the Council's discretion, although best practice shows that policy guidelines would be relied upon in the event of a challenge and would therefore have to be prepared and problem traders would still also need to be addressed. 'License Streets' allow a more stringent control of trading but is more appropriate for regular and formal street markets; Council's have strict obligations to grant licenses and powers of revocation are limited by statute. It should also be noted that any such change to the legislation would only cover street trading and so two pieces of legislation would need to be used to regulate all activities in the town centre (as the Highways Act would continue to be used for promotions, events, charitable collections etc).

Advice from RMBC Licensing Team concludes that the benefits of continuing with such arrangements are that people are now familiar with the policies and procedures and minimum resources would therefore be needed to continue. It is also recognised that improved regulation of mobile catering units can be achieved through these existing arrangements by tightening up the criteria for granting licenses (particularly in light of the competing demand for pitches and the desire to improve the quality of mobile catering units sited in the town). As such it is proposed that the current provisions for licensing Street Trading under Section VIIA of the Highways Act 1980 continues.

Applications & Criteria for Food Trading:

Whilst expressions of interest are currently received from potential traders who would like a pitch in the town centre; it is considered that pitches are unavailable where monthly licenses are issued to the same traders on a rolling basis. However, since there has more recently been an increase in the number of interested traders contacting the team offering a wider range of foods, questions with regards to the fairness of the current policy have been raised.

Feedback from consultation supports a move to further regulate the quality and appearance of the catering units and to ensure that the sale of food contributes to the choice available to town centre users and as such it is recommended that applications should be welcomed for each of the current food pitches and a criteria drawn up against which applications are considered against including the following categories:

- The size, style & appearance of unit that is proposed to be used
- Compliance with Health & Safety requirements (including minimum standards of training for traders and those working in the unit)
- The potential competition with existing town centre businesses and/ or other mobile catering units
- Previous records of trading history in Rotherham- including any records of attendance/ compliance with license conditions etc.
- The number of hours per day and number of days on which an applicant proposes to trade

It is considered that whilst it is important to acknowledge the number of months or years that a trader has been present in the town centre, this must not take precedence over the consideration of the appearance of the catering unit or the potential contribution to the town centre offer.

Given the scope of the criteria, it is suggested that other RMBC Officers (including Environmental Health Officers) are consulted on applications.

Part of the consultation undertaken included the collection of formal responses from existing Food Traders with regards to a number of topics including the potential criteria for determining applications for mobile catering units, although no comments were received.

In addition to the criteria as described above it is also necessary to determine the appropriate length of license that should be issued for each food pitch. Feedback from existing traders is that a longer license is required to provide further security. If a more formal application process is adopted, it is also unrealistic to repeat this every month. However, taking into consideration the potential public realm improvements to food trading pitches, advice has been given which suggests that licenses should be issued for a maximum 3 month period (around which redevelopment works could be planned).

It is therefore recommended that licenses are issued on a 3 monthly basis following a formal application process. It is also proposed that whilst the pitch

is then made available on agreed days exclusively for the preferred trader, the pitch cannot then be sublet and that charges will be applicable for an agreed number of days per week for the 3 month calendar period regardless of if the trader attends or not. Any licenses may also be subject to conditions relating to the criteria against which the application was considered (where appropriate). It is proposed that fees should be paid in monthly arrears for mobile catering units (as is the standard procedure for rent payment for indoor market stalls).

Mobile Catering Units as part of Events or Specialist Markets

It is noted that where food trading is included as part of a Town Centre Event or Specialist Market (e.g. Continental Market) traders will not need to apply for a pitch as per the arrangements described above. In these circumstances minimum standards will be set and only catering units that meet these standards will be permitted (linked to the criteria for assessing applications). Where appropriate a license will be issued to cover the period of the event only.

Next Steps:

If the recommendations are supported by Members the following documentation will be developed and submitted at a future meeting:

- Mobile Catering Unit Application Form
- Formal criteria for assessing applications
- Procedure for applying for a Mobile Catering Unit in Rotherham Town Centre
- Example License (& necessary schedules) specific to this activity

8. Finance

Any financial implications are included in a subsequent report relating to fees.

9. Risks and Uncertainties

There is a risk that the recommended policy revisions will be unpopular with those existing traders. Whilst every attempt has been made to communicate the need for a review and both informal and formal consultation has been undertaken with existing traders with regards to any new arrangements, it will be essential that existing traders are briefed on the policy revisions and that a clear consistent message is communicated.

There is also a risk that if the outcome of an application process does not go in favour of an existing trader that there will be objections raised linked to an expectation to trade and/ or human rights (see above).

10. Policy and Performance Agenda Implications

As detailed in report 1 of 5 to this meeting.

In addition, any policy revisions will be done so in consultation with RMBC's legal and/ or licensing team to ensure that any formal documentation which is created (as a result of support from Members or otherwise at this meeting) is robust, covers all eventualities and conforms with other relevant policies within the Council.

11. Background Papers and Consultation

As detailed in report 1 of 5 to this meeting.

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ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS
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1.	Meeting:	Cabinet Member for Economic & Development Services
2.	Date:	17 th March 2008
3.	Title:	Town Centre Spaces Policy Review – Fairground Rides, Events, Busking & Musical Entertainment (Report 4 of 5)
4.	Programme Area:	Environment & Development Services

5. Summary

Rotherham Metropolitan Borough Council exercises its powers under part VIIA of the Highways Act 1980 by granting licenses to commercial and not for profit organisations to use designated pitches within the town centre for the purposes of street trading, promotional activities, events & charitable collections.

The Town Centre Management Team currently administers the Town Centre Spaces policy which sets out the available pitches, types of permitted activity and pricing structure.

This report sets out the recommended revisions to the policy for Fairground Rides, Events, Busking & Musical Entertainment.

6. Recommendations:-

That the Cabinet Member notes the content of the report and agrees with the recommendations relating to:-

- (i) Fairground Rides**
- (ii) Events**
- (iii) Musical Entertainment & Busking**

7. Proposals and Details

Fairground Rides

Fairground Rides are a long standing activity in the town centre and the consultation showed that both members of the public and businesses largely feel that they have a positive impact on the town centre. Fairground Rides are generally permitted during school holidays and weekends.

<i>How do Fairground Rides impact upon...</i>	<i>V Positively</i>	<i>Positively</i>	<i>Neither</i>	<i>Negatively</i>	<i>V. Negatively</i>
Your overall impression & enjoyment of the town centre (members of the public)	33	51	7	4	1
The vitality & vitality of the town centre (businesses)	15	63	17	1	1
Your individual business	3	28	55	4	3

The key change to the policy relating to Fairground Rides is linked to the need for guidance due to the removal of the electricity supply. The recently produced generator guidance must now be adhered to and as described in a previous report, a generator form and risk assessment must be submitted for approval.

There is also a need to formalise the spaces used on the Highway by Fairground Ride Operators since these have more recently come under the Markets Service; to ensure consistency with the Spaces Policy the most suitable locations have been identified and agreed with the Highways department.

3 new pitches are proposed solely for the use by Fairground Rides (alongside an existing 2 that can be used for such purposes) and are identified within a previous report.

It is also recommended that:

- Clear physical boundaries for the use of Fairground Rides on each pitch are communicated to the operator (which allow access for both emergency & other permitted vehicles as well as access/ egress to town centre businesses) and which must be adhered to as a condition of the license.
- That where appropriate measures are taken to barrier around the Fairground Ride ensuring the safety of those using the ride and other town centres users.

Events & Entertainment

<i>How do Events impact upon...</i>	<i>V Positively</i>	<i>Positively</i>	<i>Neither</i>	<i>Negatively</i>	<i>V. Negatively</i>
Your overall impression & enjoyment of the town centre (members of the public)	54	27	12	4	1
The vitality & vitality of the town centre (businesses)	21	63	8	4	3
Your individual business	3	34	38	13	4

Events are largely considered to have a positive impact on the Town Centre as a whole as well as on individual businesses.

Currently events organised by either other RMBC departments or external organisations are covered under the Town Centre Spaces Policy. Most frequently used for these purposes are pitches 13 & 14 (All Saints' Square and the adjacent area behind the Big Screen).

When assessing applications to hold an event in the Town Centre, the following considerations are made:

- The nature of the event & activities included
- The suitability of the event in the town centre environment & space available
- The potential fit within the wider events & activities programme for the year
- Activities already taking place in other pitches on the requested date(s)

The nature of events held in the town centre has become more complex and the scale of events being organised by external organisations has grown. As such there is a need to ensure that all aspects of Health & Safety have been considered.

The Town Centre Management Team has been working with RMBC's Public Events Advisory Group which brings together Officers from across the Council to share best practice with regards to event management and to provide guidance to event organisers who are proposing to hold an event on the Highway or in a Public Space. An events pack was developed including an application form, guidance notes, risk assessment template and terms & conditions. It is proposed that the policy and procedure linked to undertaking an Event in Rotherham Town Centre mirrors that for events that are held on the Highway or in a Public Space throughout the borough.

As such the following recommendations are made:

- That the application form & guidance notes relevant to events across the borough are revised to ensure suitability for Town Centre events.
- That applicants are advised that an 8 weeks notice period is necessary to allow the application to be processed.
- That licenses are only issued whereby the following documentation is received:
 - (i) Suitable Risk Assessment & Site Plan
 - (ii) Generator Form & Risk Assessment (where applicable)
 - (iii) Event Organiser's Insurance Details
 - (iv) Individual Participant's Insurance Details
 - (v) The appropriate fee

Musical Entertainment & Busking

<i>How do Musical Entertainment & Busking impact upon...</i>	<i>V Positively</i>	<i>Positively</i>	<i>Neither</i>	<i>Negatively</i>	<i>V. Negatively</i>
Your overall impression & enjoyment of the town centre (members of the public)	28	39	21	10	2
The vitality & vitality of the town centre (businesses)	11	55	25	7	1
Your individual business	4	15	55	11	6

Musical Entertainment & Busking are generally considered to create a positive atmosphere in the town centre and can enhance the shopping experience. That said, prolonged entertainment at an inappropriate volume can make it difficult for surrounding businesses to operate and ultimately cause nuisance to those who work and shop in the town centre.

Organised musical entertainment tends to be of an acceptable quality and is usually incorporated into an event taking place in the town centre. There is also a certain level of busking undertaken in the town centre as well as performances by those who sell CDs of their music.

It is recommended that where musical entertainment is provided either as part of an event, as stand alone activity or where it accompanies the selling of CDs, that the following provisions are made in the policy:

- Musical entertainment is only licensed on pitches as identified in report 1 of 5 to this meeting, which are considered to be the most appropriate (taking into consideration distance to shop frontages/ space available for an audience to gather)
- A level of volume is agreed before any performance goes ahead and that this level should be maintained throughout the day (and where volumes are exceeded the license will be revoked).
- An agreed performance time is set prior to the activity taking place including the frequency and length of breaks that are required (and where this is not adhered to the license will be revoked).

- Where required, performers move to different pitches throughout the day.
- That where a performer is selling CDs without an appropriate license, necessary enforcement action is taken (given that Rotherham Metropolitan Borough Council opposes all forms of street trading other than those approved by the council or exempted under the Local Government (Miscellaneous Provisions) Act 1982).

Busking:

Busking in Rotherham Town Centre is not illegal; however the Council can use various pieces of legislation to be able to regulate such activity. The following text is taken from the Council's Busking Policy:

'Noise generated by a busker can be considered to be a possible statutory nuisance by virtue of the Noise and Statutory Nuisance Act 1993 Section 2 (which extends the concept of statutory nuisance to include noise in the street)

RMBC's policy is that it is possible for an intrusive noise to be considered a statutory nuisance after one hour. If the busker has exceeded or is exceeding one hour, an officer will attend and advise the busker that he must move to another location. The new location must be at least as far away as the music was audible.

In the case of non – compliance, the busker must be cautioned and asked for his / her name and address, and formally advised that it is considered that a statutory nuisance exists. He / she must be told that unless he / she moves on to a suitable location, an abatement notice will be served upon them.

In the case of non – compliance, the officer shall serve an abatement notice on the busker.

Consideration of formal action shall be made in the event of a failure to comply with the notice in accordance with the Enforcement Action Decision Checklist.

Formal action may include the seizure of the equipment.'

Busking is therefore not considered an activity licensable under the Town Centre Spaces Policy and the Town Centre Management Team support the implementation of the above policy where busking is causing a nuisance in the Town Centre.

Best practice elsewhere includes the creation of a 'Code of Conduct' for buskers in the Town Centre and whilst such activities are not licensed, the Code of Conduct acts as a guide as to the level of permitted activity and the appropriate enforcement arrangements. A suggested Code of Conduct for Buskers will be drawn up and presented to this group at a future meeting.

Next Steps:

If the recommendations are supported by Members the following documentation will be developed and submitted at a future meeting:

- Applications Forms for Fairground Rides, Events & Musical Entertainment
- A revised Events Pack
- Procedure for applying for Events, Fairground Rides and Events & Musical Entertainment
- A Code of Conduct for Buskers
- Example License (& necessary schedules) specific to this activity

8. Finance

Any financial implications are reported in the report associated with the proposed fee increase (report 5 of 5).

9. Risks and Uncertainties

As detailed in report 1 of 5 to this meeting.

10. Policy and Performance Agenda Implications

As detailed in report 1 of 5 to this meeting.

11. Background Papers and Consultation

As detailed in report 1 of 5 to this meeting.

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ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS
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1.	Meeting:	Cabinet Member for Economic & Development Services
2.	Date:	17 th March 2008
3.	Title:	Town Centre Spaces Rent Increase (Report 5 of 5)
4.	Programme Area:	Environment & Development Services

5. Summary

Rotherham Metropolitan Borough Council exercises its powers under part VIIA of the Highways Act 1980 by granting licenses to commercial and not for profit organisations to use designated pitches within the town centre for the purposes of street trading, promotional activities, events & charitable collections.

The Town Centre Management Team has undertaken a review of the associated Town Centre Spaces Policy; as part of that review this report sets out the proposed rent increase.

6. Recommendations

That the Cabinet Member notes the content of the report and supports the following recommendations:

- **A rent increase for town centre pitches as identified in Appendix 1 of this report**
- **The exemptions made for ‘Regular Traders’, Not for Profit Organisations & Town Centre Businesses**
- **The removal of the right to trade on the 6th day of any week for free**
- **That the fees are implemented from 1st April, 2008 for all new bookings (with the exception of ‘Regular Traders’ whereby fees are applicable from 1st May).**

7. Proposals and Details

The current pricing structure for commercial use includes a tiered charging system depending on the location of the pitch. In simplified terms- pitches on streets with the highest footfall are charged at £20.00 per day, whilst less busy pitches are charged at a rate of £10.00 or £5.00 per day accordingly. Not for profit organisations (including charities) are not charged for using town centre pitches, however all licenses issued are subject to a £5 administration fee.

There are currently 2 food vendors who have traded in the town for a number of years (including when the policy was administered by RMBC's Highways Team). They were at that time offered an incentive whereby they could pay for 5 days of trading and then trade on the 6th day for free. However, records show that neither trader has taken advantage of the 6th day of trading free; as such it is proposed that this incentive be removed.

These fees have remained unchanged since July 2004.

Comparative fees charged by Rotherham Markets

Rotherham Markets operate a Tuesday Street Market for which a daily charge of £31.95 is applicable.

It is therefore recognised that there is a discrepancy in the fees being charged to commercial operators who are either directly trading or who are carrying out promotional activities within Rotherham Town Centre. This has in some instances created difficulties when commercial operators have opted for booking a town centre pitch, rather than booking onto the Street Market. It is therefore proposed that the fees relating to Town Centre pitches are brought in line with charges incurred by traders who are part of the Tuesday Street Market.

On the Street Market, a reduced rate of £18.85 is available for new traders (applicable for first 3 weeks of trading). This same reduced fee is offered to those businesses who operate as part of the indoor or outdoor covered market and who take a second stall on the Tuesday Street Market. These incentives were introduced in response to a downturn in the popularity of markets generally and as an attempt to increase the number of stallholders at all Rotherham markets. Given the increasing demand on Town Centre pitches it is not thought that such incentives are appropriate to be included in any new Town Centre Spaces pricing structure.

Comparative fees charged in other towns and cities

Different towns and cities have varying approaches to dealing with town centre trading and/ or promotional activities. Examples of typical daily charges for other locations can be found below:

Town/ Location	Average daily Charges for Pitches
Sheffield	£750- £1,250
Bradford	£105
York	£1,500
Leeds	£1,500
Meadowhall	£2,000
Doncaster	£30- £100

Table 1: Comparative Fees

Whilst the original policy was intended to reduce the amount of Illegal Street Trading, canvassing & touting, due to the competitive pricing structure the demand for pitches in Rotherham continues to increase.

Comparative fees associated with operating from permanent premises within Rotherham Town Centre

The original policy for town centre spaces was intended to manage the impact on existing town centre businesses; as such it is necessary to consider the financial benefits of operating a business from a town centre pitch rather than from permanent premises within the town centre.

A current example of costs for a property located in a primary shopping street is a unit located on Effingham Street (1,419 sq ft) with an annual rent of £23,000. In addition an annual business rate charge of £9,546 is applicable. In addition shop fitting costs would typically be incurred on top of rent and business rates.

The financial benefits of trading from a town centre pitch are evident in that these costs are not applicable.

Consultation

Consultation was undertaken with existing Food Traders with regard to a proposed fee increase. All current traders felt that the existing fees were appropriate and that whilst they are lower than other towns and cities, this is reflective of the comparatively lower footfall levels. Traders explained that any increase in fees would make it difficult to continue to trade in the town centre and that the costs in some cases would potentially have to be passed onto the customer. Traders highlighted the recent increase in costs of running their business linked to the unavailability of an electricity supply and the need to bring their own more costly generator.

The traders also highlighted the financial incentives given to market traders who are classed as 'regular traders' (who have a stall on the Tuesday Street Market in addition to a stall in the indoor or outdoor covered market). Whilst this incentive is not thought to be appropriate for the Town Centre Spaces Policy, there is a suggestion that traders occupying a town centre pitch on a regular basis should not be charged the same as organisations who use the pitches on a less frequent basis (for example promoters who use a pitch for one week of the year).

Consultation was also undertaken with those traders who had registered an interest in trading in the town. Only 1 response was received which stated that the trader would be willing to pay £30 per day for a pitch in a primary location.

Consultation with Town Centre businesses also identified the need to make provision in the pricing structure for town centre businesses who wish to use a pitch for the purposes of promoting their businesses.

Other Considerations

Section 115F (of part VIIA of the Highways Act 1980) allows a Local Authority to require payment of such reasonable charges as it may determine. This is restricted to charges as will reimburse the Council their reasonable expenses in connection with granting the permission.

The fees currently charged no longer reflect the costs associated with the administration of the policy.

There are currently 4 members of the Town Centre Management Team regularly involved in the administration of the Town Centre Spaces Policy. Typical tasks include general administration, which comprises of dealing with enquiries, weekly planning and approval meetings, processing applications, chasing payment & paperwork, processing fees & completing banking - the workload for general administration has grown due to the increased number of applications received. Significant time is also required for events & promotions applications which require attendance at site meetings, provision of general advice & guidance, checking of risk assessments etc. This is again an area where the number of applications has grown. Time is also required to enforce the policy including checking that unauthorised promotions are not being undertaken, attending conflicts in the town centre linked to the use of pitches, monitoring activities and sound levels etc.

There are also physical costs to the Council with regards to administration & printing costs as well as electrical testing & maintenance of supplies which is relevant to some pitches.

Proposed Fee Increase

It is recommended that the fees for all town centre spaces are increased in line with the current street market charges (an increase from £20.00 per day to £32.00).

Whilst this represents an increase of £12.00 for most pitches and a £27.00 increase for two of the pitches on more peripheral streets, this is the first such alteration to charges since July 2004 and still demonstrates excellent value for money compared to charges seen elsewhere and compared to operating from permanent premises. Those pitches for which a reduced fee of £5 was previously applicable are now likely to be more popular given the reduction in the number of pitches available (as per the previous report) and given the potential increase in footfall in these areas linked to the Renaissance Plans and as such should be charged at the same rate as other pitches.

For the purposes of this policy it is recommended that regular traders are identified as Food Traders (who trade for 5 or more days in a week). Where Food Traders trade for 4 or less days per week they would be subject to the standard fees but where they trade for 5 or more days they would be charged £25.60 (representing £5.60 per day increase). It is also suggested that Fairground Operators are categorised as Regular Traders since whilst Fairground Operators do not use the pitches all year round, they do operate on a frequent basis in school holidays and weekends and for the maximum period that Town Centre Management would deem appropriate (given that their customers are not in the town centre outside of these times); it is unrealistic to expect Fairground Operators to be in attendance 5 days a week at certain times of the year.

With regard to the arrangements for Mobile Catering Units specifically, it is proposed that where licenses are issued for a 3 month period (as per the previous report) that charges are made for an agreed number of days per week for that calendar period and that where traders take holidays or chose not to trade, daily charges are still incurred.

Since the policy aims to support the vitality & viability of the town centre it is proposed that a 50% reduction in fees (£16.00 per day) is applicable to those independent & local businesses that operate from fixed premises within the Town Centre who apply to occupy a town centre pitch.

It is proposed that the current daily charge of £5 per day for the use of electricity (at limited pitches where this is available) continues.

The fees are proposed to be introduced on 1st April 2008 for all new bookings and from 1st May for 'Regular Traders' for whom it is deemed that a 4 week notice period is appropriate.

8. Finance

The income from fees contributes to the Town Centre Management Budget. It is estimated that if usage continues at the same level as seen in 07-08, the increased fees and revised payment policy could generate an additional £8,000 income which would offset the increasing administration, maintenance, staffing & printing costs.

9. Risks and Uncertainties

There is a risk that the proposed rent increase will prove unpopular with existing users. It is therefore important that the justification for the increase is fully explained and clearly communicated to those potentially affected. Some regular users have already been formally consulted regarding a proposed rent increase and a realistic lead in time has also been factored in, rather than enforcing an increase with immediate effect.

It is unlikely that the demand for town centre pitches will decrease given the comparative value for money as described above and so it is not considered that there is a risk that the demand will be negatively affected.

10. Policy and Performance Agenda Implications

Per previous reports presented to this group at this meeting.

11. Background Papers and Consultation

As detailed in report 1 of 5 to this meeting.

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Appendix 1Summary of proposed fee increases

Pitch Number	Location	Current Daily Charge	Proposed Daily Charge	Increase
1-3	Howard Street/ Effingham Street	£20.00	£32.00	£12.00
4	Effingham Square	£5.00	£32.00	£27.00
5	Frederick Street	£10.00	Pitch to be removed	N/A
6	Bridgeway	£5.00	Pitch to be removed	N/A
7	Bridgeway/ All Saints' Square	£20.00	£32.00	£12.00
8	Upper Millgate	£10.00	Pitch to be removed	N/A
9	High Street	£5.00	Pitch to be removed	N/A
10	High Street	£5.00	£32.00	£27.00
11-12	College Street	£20.00	£32.00	£12.00
13-14	All Saints' Square	£20.00	£32.00	£12.00
15	Effingham Street	£20.00	Pitch to be removed	N/A
16	Effingham Street	£20.00	£32.00	£12.00
New Pitches x 3	Effingham Street (previously used informally)	£20.00	£32.00	£12.00
New Pitch	Main Street (previously used informally)	£20.00	£32.00	£12.00

Summary of proposed fees relevant to type of applicant

The proposed fees per pitch are relevant to all applicants subject to exceptions for the following applicants:

- **Not for profit organisations:-** Where a charge of £10 per pitch per day is proposed
- **'Regular Traders':-** Applicable to Mobile Catering Units (where they apply to trade for 5 or more days in one week) & Fairground Operators- where a daily rate of £25.60 is proposed
- **Town Centre Businesses:-** Applicable to those independent businesses operating from fixed premises within the town centre where a charge of £16.00 per day is proposed